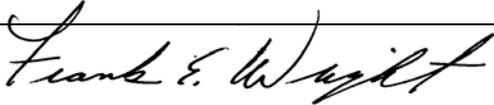


	STANDARD OPERATING GUIDELINES	
	SUBJECT	Fuel/Energy Conservation
	REFERENCE NUMBER	SOG-06-01
	EFFECTIVE DATE	January 1, 2006
	Signature of Approval	 Frank E. Wright, Fire & Rescue Chief

**TO: All Fire and Rescue Department Personnel
Special Attention Officers, Career Staff and Driver Operators**

FROM: Frank E. Wright, Deputy Chief

With the rising energy cost and the real possibility of a fuel shortage upon us, the Department is taking a proactive approach of implementing methods to reduce consumption. The following guidelines will help in the reduction of fuel and energy. There is nothing meant by these guidelines to reduce service/delivery to our community.

- **REDUCE IDLE TIME OF APPARATUS** – When apparatus is placed in an idle status other than for incidents, it should be shutdown. This includes units at the Medical Center.
- **MAIL/SUPPLY RUN TO STATION 6** – All mail and supplies needed for each station will be delivered and picked up by the Duty Officer.
- **UNNECESSARY TRIPS OUT OF THE STATION** – Trips out of the station will be limited to one allotted meal trip per station and department sanction events only. Trips are to be consolidated with incidents or other necessary events.
- **IN STATION POWER CONSUMPTION** – A conscious effort needs to be placed in the stations to reduce the amount of energy used. (i.e. turning off lights, full loads of laundry, cooking times, TV's turned off when not in use, etc.)
- **TRAINING CONSOLIDATION** – Department training events may be scheduled to allow for more class time and a more consolidated schedule/less trips to classes.

Please use good judgment and conserve fuel/energy.