

Timbrook Public Safety Center
231 East Piccadilly Street, Ste. 330
Winchester, VA 22601

Telephone: (540) 662-2298
FAX: (540) 542-1318
Website: www.winchesterva.gov

TO: All Fire and Rescue Personnel
FROM: Scott Kensinger, Deputy Chief
RE: Incident Smart Online Pre-planning
DATE: September 17, 2016

INFORMATIONAL BULLETIN IB-16032

As approved in the FY2017 budget this year, the department has purchased licenses to the online software service named "Incident Smart". This service will give all personnel the ability to easily create pre-plans from information gathered at facilities and categorize them for access from our MDC devices in our apparatus or smartphones.

As we are in the beginning phases of understanding the entire scope of this service, we are making it available to you to begin to learn and create pre-plans. In addition, the software will allow the user to create training scenarios and post-incident analysis in graphic form.

To make access to the online service please go to any internet enabled computer and type <https://incidentsmart.com/> in a web browser or click on the "Incident Smart" logo that has been placed on our internal website. On the top right of the screen there is a login tab, click that to enter your account information. At this time we have 5 user accounts (one for every station). An email has been sent to all of the Lieutenants and Battalion Chiefs that contains the usernames and passwords for each account. Please **DO NOT** change any account information in the service that will inhibit others to gain access (e.g. usernames or passwords). These accounts are exclusive for career and volunteer members of WFRD and access information should **NOT** be shared with others outside of the department.

Once logged in, please watch the short introduction video to get a sense of navigating and creating pre-plans. Creating pre-plans with this service does require some upfront research on the individual's part to create comprehensive pre-plans. In the near future we will place the "Incident Smart" icon on all of the tablets for apparatus access.

As always, please contact us if you have any questions.