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TO: All Fire and Rescue Personnel
FROM: Scott Kensinger, Deputy Chief
RE: Fire Manager and 24/7 Login Changes
DATE: March 11, 2014

INFORMATIONAL BULLETIN IB-14015

To conform to the City Informational Technology Department's username naming standards, we are in the process of changing your Fire Manager and 24/7 user accounts.

The naming convention will mimic what you use for your email, VPN, and Terminal services accounts where your username will be the first initial of your last name and the last 4 digits of your SSN and the password reset to the same. Everyone is encouraged to reset their password upon their first login with these new credentials.

As we are making this transition you may need to use your old username and passwords until all have been migrated to the new scheme. It is anticipated this process will take up to two weeks to complete.

If you encounter any problems please contact the Battalion Officer and he will make contact with me for resolution. Please be prepared to describe the problem area and possible error message.