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TO: All Fire & Rescue Personnel
FROM: Scott Kensinger, Deputy Chief
RE: Spring Time Change
DATE: March 4, 2014

INFORMATIONAL BULLETIN IB-14014

This is a reminder that daylight savings time will occur on Sunday, March 9, 2014 at 0200 hours. This is the time when we "Spring Forward". The personnel that are scheduled to work on Saturday, March 8, 2014 will only work a total of 23 hours. For timesheet purposes, the Saturday personnel will need to log their timesheets as twenty three (23) hours worked and one (1) hour of leave.

The personnel scheduled to work on Sunday are reminded to change their clocks the night before to ensure they arrive at work on time.