

Timbrook Public Safety Center
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TO: All Fire & Rescue Personnel
FROM: Scott Kensinger, Deputy Chief
RE: New Watch Caps
DATE: November 15, 2013

INFORMATIONAL BULLETIN IB-13068

You are being issued a new department watch cap that has been embroidered similar to the department issued baseball hat.

Please refer to "SOP 2.12 Uniforms" for the proper wear/care of this garment. Once you have been issued your watch cap, the old style(s) **MUST** be taken out of service. The old watch cap will no longer be authorized for wear while on duty or representing the department. Personnel may take these garments home but they should be disposed in the trash when no longer wanted. At no time shall any Department issued garments be given to individuals or entities that are not employees of the WFRD.

Your Battalion Chief will be your point of contact to obtain your watch cap when they are made available to them.

As a reminder, only department issued uniform apparel and personal protective equipment are authorized for wear while on duty.