

Timbrook Public Safety Center
231 East Piccadilly Street, Ste. 330
Winchester, VA 22601

Telephone: (540) 662-2298
FAX: (540) 542-1318
Website: www.winchesterva.gov

TO: All Fire and Rescue Personnel
FROM: Scott Kensinger, Deputy Chief
RE: Office Communications
DATE: September 17, 2013

INFORMATIONAL BULLETIN IB-13054

Bonnie has transitioned to part-time status with our department and will be working a varied schedule. With that, communications that are directed to her should also be copied to Beth so we can ensure all information is handled in a timely manner when she is out of the office.

If you have any questions, please contact us.