

Timbrook Public Safety Center
231 East Piccadilly Street, Ste. 330
Winchester, VA 22601

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Website: www.winchesterva.gov

TO: All Fire and Rescue Personnel
FROM: H. Donald Whitacre, Battalion Chief
RE: Influenza (Flu) Vaccine
DATE: October 3, 2012

INFORMATIONAL BULLETIN IB-12040

The Winchester Fire and Rescue Department is offering all career and volunteer personnel the opportunity to receive an annual influenza (flu) vaccine at no cost to you. No appointment is necessary vaccines will be offered on a walk-in basis during business hours. Please use Occupational Health Services during their business hours and access Urgent Care when Occupational Health is closed.

Location: Occupational Health Services, 607 East Jubal Early Drive, Winchester, VA

Dates: October 3, 2012 – November 30, 2012

Times: 0800 hours – 1630 hours Monday - Friday

Requirements: Department ID

A signed copy of the Occupational Health Services Patient Informed Consent Form: Influenza (Flu) Vaccine

Location: Urgent Care Center, 607 East Jubal Early Drive, Winchester, VA

Dates: October 3, 2012 – November 30, 2012

Times: 1600 hours – 2000 hours Monday – Friday

0900 hours – 1800 hours Saturday and Sunday

Requirements: Department ID

A signed copy of the Occupational Health Services Patient Informed Consent Form: Influenza (Flu) Vaccine

You can also receive the vaccine at the City of Winchester Health and Benefit Fair, on October 26, 2012. The benefit fair will be held at the War Memorial Building in Jim Barnett Park, information will be made available once we receive it from the Human Resource Department.

Instructions for Career Staff & Volunteers

1. ***Every career staff member*** is required to report to department headquarters and complete the WFRD Influenza Vaccine Consent Form or Flu Vaccine Declination Form. (**Volunteers are only required to complete the consent form**)
2. Once you complete the required WFRD form and consent to receive an influenza vaccine a copy of the information from Occupational Health and their consent form will be provided to you.
3. You are required to sign the Occupational Health Consent form and present it along with your department ID at Occupational Health Services, Monday – Friday during their business hours or at Urgent Care Center when Occupational Health Services is closed.
4. ***Consent form and ID must be presented to receive the vaccine.***