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TO: All Fire & Rescue Personnel
FROM: Joyce Vance, EMS Billing Manager
RE: EMS Reporting Requirements from VAOEMS
DATE: July 30, 2012

INFORMATIONAL BULLETIN IB-12029

The Virginia Office of Emergency Medical Services (VAOEMS) has made the following changes to their requirements for reporting. Future reports will need to follow the requirements as outlined below. If you have any questions, please contact me directly.

EMS/Search & Rescue Report

No Patient reports/ Patient Refusals/ Transport Transfer: In other/ User Field/ Incident Facility should be left blank or -25

Patient/Victim Information

No Patient reports/ Patient Refusals/ Transport Transfer: In other/ User Field/ Other information/ Hospital should be left Blank

Possible Injury

All Transports/ Patient Refusals/ Transport Transfer: In scene/ Possible Injury/ Should be **yes** or **no**

Any **Unintentional** injury includes MVA, falls, accidents/any type of injury or Any **Intentional** self-induced injury/ drug use/ alcohol use.

In Clinical/ Provider/ Mechanism of injury/ Nature of illness/ We have to put something in there if there is a possible injury.

In Clinical/ Injury/Illness Codes/Add/ Injury/ Illness Detail/ We have to use **Blunt, Burn, Penetrating, Other**, we also should put something in **Body Site & Severity**. We can only use **Non Applicable** when there is no injury.

Patient Report, MVA: In Scene/ Vehicle Accident Extrication/ Mobile Property Type-Accident Type-Indicators of Injury-Airbag Deployment these areas that have to be filled in. In other/ User Fields/ Page 2/ Motor Vehicle Type & Exterior Damage has to be filled in.

Patient Past Medical History & Alerts: In Scene/ Patient Past Medical History & Alerts/

"To develop and deploy a coordinated service delivery system through which the community is provided public safety services in a professional and cost effective manner."

Obtained From: We have to have who information came from even if not was gotten. **Medical/ Surgical** needs information even if we did not get any. Along with any of the others you put in.

Under Notes for Highlighted Codes: You still can add anything you need to.

Primary & Secondary Complaint: In Clinical/ Complaint/ We have to have a **Primary & Secondary Complaint** put in.

Assessments & Treatments :Procedures & Medications

When there is no **Procedure** done on transport, you do not have to add it. If you want to add a **procedure** as **Non Applicable**. Under add **Procedure/Under Basic** you add Time & Procedure Code/ Under Notes / Response/ in **Response to Procedure** you add (4605) **unchanged**, in **Complications** you add (4500) **None**

When there is no **Medication** done on transport, you do not have to add it. If you want to add a **Medication** as **Non Applicable**. Under add **Medication/Under Basic** you add Time & Medication Code as **Non Applicable**. Under Notes / Response/ In **Complications** you add (4390) **None**. A **Transport** can have only **Vitals** if there is not anything done.

Assessments & Treatments : Vitals

When Pain/ Blood Glucose Level, Stroke is noted in the report as a complaint, Sign & Symptoms, Provider impression or put in as a Procedures you must note it in the vitals.

Assessments & Treatments/ Vitals/ Other/ User Fields/ Patient Assess / Vitals , you must enter the Scale for each of these Pain Scale, Blood Glucose Level, and Stroke Scale if any of these have been done. Pain Scale 1-10 (Pain Management). Glucose Level, and Stroke Scale

Mode of Transport: Status & Transport/ Transport/ Mode of Transport/ We use BLS, Emergency/ ALS, Level 1 Emergency/ ALS, Level 2 & Fixed Wing(Airplane), Paramedic Intercept, Rotary Wing (Helicopter). Non Applicable for no transport , patient refusal, & Transferred patient.

Destination: is left blank when no transport, patient refusal, & transferred patient.

Diverted To: is left blank when no transport, patient refusal, & transferred patient

Destination Determined by: 5025 & 5000 are for patient refusals, 5035, 5015 & 5010 for DOA, 4995 or 5020 can be used Transfers

Patient Narrative: It should a little more descriptive for me to understand sometimes.

Under Other: In user Fields/ Under Drug Box/ Patient Allergies.

We need to make sure that the Old Drug Box #, Old Seal #, New Drug Box #, and New Seal Numbers are put in when Drugs are used.

Page 2#: Personnel need to remember how the hospital was contacted and make the appropriate entry.