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Website: [www.winchesterva.gov](http://www.winchesterva.gov)

TO: All Fire & Rescue Personnel  
FROM: Scott Kensinger, Captain  
RE: 2012 Virginia State Weekend at NFA  
DATE: May 17, 2012

## **INFORMATIONAL BULLETIN IB-12019**

The 2012 Virginia State Weekend at the National Fire Academy has been set for September 29-30, 2012. This is an excellent opportunity to gain incident management and leadership training as well as expanded networking opportunities.

Interested personnel must complete the proper department training request forms as well as completing the NFA short form. Please review the attached brochure for classes offered and pay close attention to the procedure for applying to NFA. All training requests must be submitted to the office as soon as practical.

Approval for this training is not guaranteed and will be subjected to the operational needs of the department.



# VIRGINIA FIRE TRAINING WEEKEND

**September 29-30, 2012**



**U.S. National Fire Academy  
Emmitsburg, Maryland**



**VIRGINIA DEPARTMENT  
of  
FIRE PROGRAMS**

# VIRGINIA WEEKEND

**DATE:** September 29-30, 2012  
**LOCATION:** U.S. National Fire Academy  
16825 South Seton Avenue  
Emmitsburg, MD 21727-8998

## Registration:

**Registration Fee: \$70.00 (includes meals and fees)**

Registration fee must accompany the U.S. National Fire Academy short form FEMA Form 119-25-2.

[http://www.vafire.com/State\\_Forms/NFAFireAcademyResidenceShortApplication.pdf](http://www.vafire.com/State_Forms/NFAFireAcademyResidenceShortApplication.pdf)

which is available through your local VDDP Division Office; or from the VDFP website at [www.vafire.com](http://www.vafire.com).

Registration will be accepted by mail only; no phone or fax registrations will be taken. Please make checks payable to the **Treasurer of Virginia**. **Check must accompany your registration!**

**Deadline for registrations is August 13, 2012.**

### Special Note:

- No refunds after September 1st, 2012.
- To issue refunds to individuals we must have your complete ss# on file.
- To issue refunds to localities we must have a W-9 on file.

For more information contact the Virginia Dept of Fire Programs Division 7 Office at 703-259-3232.

Mail applications with payment to:  
VDFP Division 7 Office  
4975 Alliance Drive Suite 4E 100  
Fairfax VA 22030

[WWW.VAFIRE.COM](http://WWW.VAFIRE.COM)

## **“NEW” Special Registration Information!!!!**

### How to Register for a Student Identification Number

The Federal Emergency Management Agency (FEMA) is in the process of eliminating the use of the Social Security Number (SSN) when applying for FEMA training.

National Fire Academy students interested in applying for FY 2013 on-campus (10-/6-/2-day) and off-campus (10- and 6-day) courses will need to register for an interim Student Identification Number (SID) that will be used in place of the SSN. This number can be obtained through the Center for Domestic Preparedness (CDP) Training Administration System (CTAS).

**Applications for FY 2013 NFA courses that do not include a SID will not be processed.**

#### **To obtain a SID**

1. Register with CTAS at <https://cdp.dhs.gov/elms>
2. Click on the "Create Account" button on the left side of the screen.
3. Follow the instructions to create your account.

You will be asked to provide your SSN to register in CTAS but this will be phased out with the new FEMA training registration system, expected to be available towards the end of Summer 2012.

Use the SID in place of the SSN on the General Admissions Application Form (FEMA Form 119-25-1) and General Admissions Application Short Form (FEMA Form 119-25-2).

#### **Additional Information**

- Students applying for 2-day off-campus and NFA Online courses are not required to obtain a SID at this time.
- Obtaining a SID is an interim step until the new FEMA training registration system is operational.
- Anyone registered in CTAS will not need to register again.
- The SID will serve as your FEMA Training Identification Number (FTIN) in the new registration system.
- General Admissions Application forms are being revised to eliminate the need for the SSN and include a field for the SID/FTIN.

# **Command and Control of Wildland/ Urban Interface Fire Operations for the Structural Chief Officer (Course avail- able only during NFA Sponsored State Weekends) (W612)**

## **Incident Management Curriculum**

### **Course Description:**

This 2-day course is designed to provide students with the essential tools and skills to operate safely in a wildland/urban interface incident. Course content covers interface incidents, fire behavior, safety, and operational considerations.

### **Selection Criteria:**

Chief or company officers who may have command responsibility for multiple resources at the scene of a wildland/urban interface incident.

### **Prerequisites:**

ICS 100 level and ICS 200 level training. Preferred courses are Q462 and Q463 available through NFA Online at [www.nfaonline.dhs.gov](http://www.nfaonline.dhs.gov). Chief's signature attests that the applicant has completed this required training.

### **ACE Recommendation:**

In the lower division baccalaureate/associate degree category, 1 semester hour in Fire Science and Forestry Management.

# **Health and Safety Officer Train-the-Trainer (Course available only during NFA Sponsored State Weekends) (W731)**

## **Responder Health and Safety Curriculum**

### **Course Description:**

This 2-day course examines the Health and Safety Officer's role in identifying, evaluating, and implementing policy and procedures that affect health and safety aspects for emergency responders. Risk analysis, wellness, and other occupational safety issues will be the main emphasis of this course.

### **Selection Criteria:**

Individuals who have department-level health and safety responsibilities. Persons attending this course should have a working knowledge of the Incident Command System, as taught by NFA, applicable NFPA and OSHA requirements and recommendations, and responsibility for setting policy for the department on such issues.

### **Prerequisites:**

Candidates must have VA accepted Instructor II and have taken the course. After completion students will be required to Co-Teach with a current instructor.

ICS 100 level and ICS 200 level training. Preferred courses are Q462 and Q463 available through NFA Online at [www.nfaonline.dhs.gov](http://www.nfaonline.dhs.gov). Chief's signature attests that the applicant has completed this required training.

### **ACE Recommendation:**

In the lower division baccalaureate/associate degree category, 1 semester hour in Occupational Health and Safety or Fire Science.

# **Emergency Medical Services: Functions in the Incident Command System (Course available only during NFA Sponsored State Weekends) (W166)**

## **Emergency Medical Services Curriculum**

### **Course Description:**

Students will practice use of the Incident Command System in coordination with other public safety responders. As a follow-up to ICS-100 and ICS-200 training, this course will present scenarios requiring responders to structure their EMS resources within the guidance of NIMS ICS, as appropriate to the needs of the different incident types. Through simulation and role-playing, students will demonstrate the implementation of EMS components in an ICS system at medium- or large-sized incidents.

### **Selection Criteria:**

Emergency response personnel with responsibilities to implement the initial EMS functions of an Incident Command System at medium- or large-sized incidents.

### **Prerequisites:**

ICS 100 level and ICS 200 level training. Preferred courses are Q462 and Q463 available through NFA Online at [www.nfaonline.dhs.gov](http://www.nfaonline.dhs.gov). Chief's signature attests that the applicant has completed this required training.

# **Introduction to Unified Command for Multi-Agency and Catastrophic Incidents (Course available only during NFA Sponsored State Weekends) (W315)**

## **Incident Management Curriculum**

### **Course Description:**

This course is designed for those officers who would likely function in a Command or General Staff position during a multi-agency operation. Students will be exposed to lectures and activities designed to promote a better understanding of multi-agency needs and a Unified Command structure. This course is designed to provide an understanding of the requirements of a Unified Command organization and the skills necessary to operate effectively at complex incidents.

### **Selection Criteria:**

- Officers who have command responsibilities.
- Officers who are upwardly mobile and act in the position of a Command Officer.
- Officer, regardless of title, who would function in a command or general staff position during a Unified Command operation.
- Those officers who are initially responsible for setting up the Incident Command organization.

### **Prerequisites:**

ICS 100 level and ICS 200 level training. Preferred courses are Q462 and Q463 available through NFA Online at [www.nfaonline.dhs.gov](http://www.nfaonline.dhs.gov). Chief's signature attests that the applicant has completed this required training.