

Timbrook Public Safety Center
231 East Piccadilly Street, Ste. 330
Winchester, VA 22601

Telephone: (540) 662-2298
FAX: (540) 542-1318
Website: www.winchesterva.gov

TO: All Operational Personnel
FROM: Jeremy Luttrell, Interim Fire Marshal
RE: 2011 Fire Prevention Week
DATE: October 10, 2011

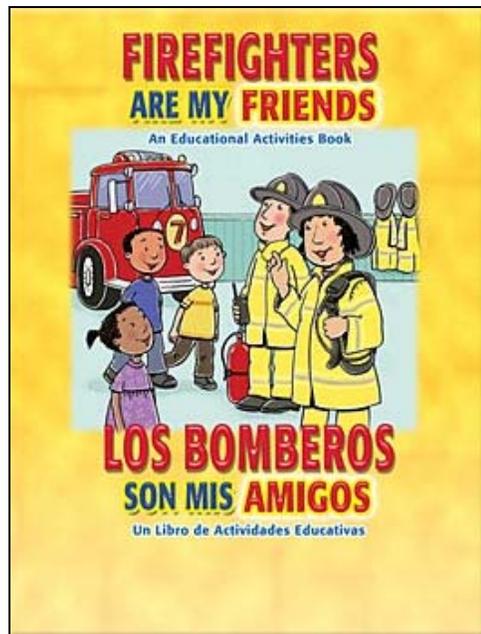
INFORMATIONAL BULLETIN IB-11043

During this year's fire prevention week our department has scheduled the usual fire prevention educational sessions for the local child care facilities and public/private elementary schools. The scheduled sessions can be found on our department internal calendar. Assignments for presenting our message will be made by the shift battalion officer for each day. We have reduced the confusion of what materials to provide to the children by purchasing one activity book and customized fire department badge stickers. These materials will be sent to the stations for distribution.

Sunday, October 9, 2011, marked the start of the 2011 National Fire Prevention Week. The NFPA campaign for this year is "Protect Your Family from Fire". The NFPA is urging families to be proactive in the fight against home fires. The following tips are provided to remind everyone just how we can play an offensive role in preventing fires:

- Stay in the kitchen while you are frying, grilling, or broiling food. If you leave the kitchen for even a short period of time, turn off the stove.
- Keep anything that can burn at least three feet away from heating equipment, like the furnace, fireplace, wood stove, or portable space heater.
- Have a three-foot "kid-free zone" around open fires and space heaters.
- Replace or repair damaged or loose electrical cords.
- If you smoke, smoke outside.
- Use deep, wide ashtrays on a sturdy table.
- Blow out all candles when you leave the room or go to bed. Avoid the use of candles in the bedroom and other areas where people may fall asleep

2011 FIRE PREVENTION MATERIALS



FIRE SAFETY CHECKLIST FOR PARENTS AND GUARDIANS

<ul style="list-style-type: none"> <input type="checkbox"/> Install and maintain smoke alarms and fire extinguishers. <input type="checkbox"/> Make and practice a family fire-escape plan. <input type="checkbox"/> Hide matches and lighters out of children's sight and reach. <input type="checkbox"/> Check electrical cords for fraying, cracks, and exposed wires, and replace any that are damaged. <input type="checkbox"/> Do not overload outlets. Use multiple-plug power strips that have built-in circuit breakers and surge protectors. <input type="checkbox"/> Do not run electrical cords underneath rugs. <input type="checkbox"/> Unplug small appliances when not in use. 	<ul style="list-style-type: none"> <input type="checkbox"/> Keep space heaters at least 3 feet away from anything that can catch fire. <input type="checkbox"/> Turn off space heaters and blow-out candles before leaving home or going to bed. <input type="checkbox"/> Store cleaning products, aerosol cans, and flammable liquids away from sources of heat. <input type="checkbox"/> Have the furnace inspected by a qualified technician every year. <input type="checkbox"/> Clean the lint screen on the clothes dryer before each use.
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LISTA DE COMPROBACION PARA PADRES Y TUTORES

<ul style="list-style-type: none"> <input type="checkbox"/> Instale y mantenga extintores y alarmas contra incendios. <input type="checkbox"/> Cree y practique un plan de escape en caso de incendio. <input type="checkbox"/> Esconda fósforos, cerillos y encendedores fuera del alcance y de la vista de los niños. <input type="checkbox"/> Revise los cables eléctricos que pueden estar fríos, agrietados o con alambres expuestos, y reemplácelos los que están dañados. <input type="checkbox"/> No sobrecargue las tomas eléctricas. Use contactos de tomas múltiples con disyuntores y protectores de sobrecarga incorporados. <input type="checkbox"/> No pase cables eléctricos por debajo de las alfombras. 	<ul style="list-style-type: none"> <input type="checkbox"/> Desconecte los enchufes eléctricos pequeños cuando no los esté usando. <input type="checkbox"/> Mantenga los calentadores de espacio un mínimo de 3 pies de distancia de cualquier objeto que pueda prender fuego. <input type="checkbox"/> Desconecte los calentadores de espacio y apague las velas antes de retirarse de una habitación o irse a dormir. <input type="checkbox"/> Guarde los productos de limpieza, botas de aerosol y líquidos inflamables lejos de las fuentes de calor. <input type="checkbox"/> Vea que un técnico competente inspeccione su calefacción central cada año. <input type="checkbox"/> Limpie el filtro de pelusa de su secadora de ropa antes de cada uso.
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