



Winchester Fire and Rescue

FIRE, RESCUE, HAZARDOUS MATERIALS & EMERGENCY COMMUNICATIONS

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INFORMATIONAL BULLETIN IB-11007

TO: All Fire Department Personnel
FROM: Eddie McClellan, EMS Captain
RE: Training Support
Date: January 31, 2011

As each of you are aware the Department encourages personnel to attend training courses and attempts to support them as much as practical. Recently, we have received many (9) requests for personnel to attend various Advanced Life Support classes. In addition, we have received requests for personnel to attend various fire related classes. We are pleased that so many personnel are furthering their knowledge and abilities and enhancing the Department's ability to provide a higher level of service.

We believe most, if not all the requests have been approved and the Department is paying for the cost of the class and books. However, our budget cannot support paying personnel for class time. With the large number of requests and the various days that classes occur, it is not practical for Captain Kensinger to develop a schedule that allows for everyone to be scheduled off work on their class days.

So, if you have been approved for a training class, we are asking you to work out swaps/shift trades with your peers, find volunteer coverage, or request leave to attend class. If you are unable to find a way to get off work to attend class and as a last resort, you should contact the fire and rescue administrative office when you come to work the date of your scheduled class. We will then attempt to find a method to get you off work for your class that evening.

In our budget request to the City this year we requested an increase in both the training and overtime budgets. Our goal is to be better prepared to support training requests received from personnel.

If you are not presently enrolled in a class, please support your peers in their endeavor to better themselves and the Department.