



Winchester Fire and Rescue

FIRE, RESCUE, HAZARDOUS MATERIALS & EMERGENCY COMMUNICATIONS

SCOTT CULLERS, FIRE CHIEF
CARL E. MCCLELLAN, CAPTAIN
SCOTT KENSINGER, CAPTAIN
JEREMY LUTTRELL, INTERIM FIRE MARSHAL

231 EAST PICCADILLY STREET, SUITE 330, WINCHESTER, VIRGINIA 22601
PHONE (540) 662-2298
FAX (540) 542-1318
TDD (540) 662-4131

INFORMATIONAL BULLETIN IB-11006

TO: All Fire Department Personnel
FROM: Scott Kensinger, Captain
RE: Resource Status Notifications
Date: January 28, 2011

The following resource status notification shall be made to Battalion 6 prior to any status changes.

1. All requests for transport units going to a third (3rd) run status shall be notified and approved by Battalion 6 **prior** to changing their status. Battalion 6 will monitor crew resource management and make the final determination for the requests. Units shall again notify the Battalion Officer when this status is returned to normal.
2. When staffing levels change and/or additional units are placed in or out of service, personnel shall make notification to Battalion 6 **prior** to making the change. Communication to the Battalion Officer will aide in operational decision making.
3. Requests for staffing and unit changes that may affect the minimum service delivery of the Department will need to be approved by Battalion 6 **prior** to making this change.
4. Battalion 6 shall be notified when ride-a-long personnel are in the station. It shall be conveyed to Battalion 6 for the time period that the ride-a-long will be in the station.

In the event that the Battalion Officer is not available, notification shall be made to an Administrative Officer.