



**City of Winchester  
Fire & Rescue Department  
STANDARD OPERATING PROCEDURE**



<b>Section:</b> Fire Suppression Operations	<b>SOP:</b> 8.9
<b>Subject:</b> Operational Assignments	<b>Executed:</b> August 26, 2011 <b>Revised:</b>
<b>Approved:</b>  Scott Cullers, Fire Chief	

**PURPOSE**

To provide a fire suppression operational guideline, in general terms, for the use of apparatus, equipment and personnel.

**RESPONSIBILITIES**

All personnel of Winchester Fire and Rescue Department should have solid working knowledge of the Operational Assignment Chart.

**PROCEDURE**

The Operational Assignment Chart shall be used for the placement, deployment, and utilization of suppression forces and shall be accomplished in a manner that is planned, anticipated, and accomplishes its intended purpose. This does not limit a company to only its listed functions. Every company will be expected to perform all basic functions safely within the limits of their capability, and it will be the ongoing responsibility of command to integrate tasks and functions as required while taking into consideration the staffing level of the on-scene apparatus.

The Operational Assignment Chart represents a standard fire ground plan for tactical operations designed to improve the effectiveness and safety of all companies working together and reduce the amount of unnecessary radio traffic. The Operational Assignment Chart should in no way limit the initiative(s) of any officer and should enhance the decision making process of all officers by establishing a standard operational framework.

This procedure also applies when providing/receiving mutual aid with Frederick County Fire and Rescue. Assignments may be changed by the incident commander if required by incident priorities, manpower and abilities of a company or the arrive of ahead of others.

This document serves as a guideline. Assignments may be changed by the IC if required by incident priorities, manpower and abilities of a company, or at the discretion of the IC.

Unit	Single Family	Townhouse / Garden Apartment	Strip Center / Commercial	Mid-Rise / High-Rise
<b>1st Engine "Side A"</b>	Size up (360° lap), supply line, passport dropoff, ID nearest hydrant (or fill site if required), fire attack, search while advancing, Command Decision	Size up, position short or long, ID nearest hydrant (or fill site if required), fire attack, search while advancing, Command Decision, assess fire unit (ie. end unit, middle unit), leave room for truck co.	Size up, position short or long, ID nearest hydrant (or fill site if required), fire attack, search while advancing, Command Decision	Size up, abandon engine, check FA/AP, identify fire floor, fire attack on fire floor, identify "Attack" stairwell, mark panel
<b>2nd Engine "Side A"</b>	Water supply for 1st Engine, D/O prepare for rural water supply if needed, back up line (from 1st Engine), support first line and 1st Engine tasks	Water supply for 1st Engine, back up line/line above fire floor	Water supply for 1st Engine, back up line	Supply FDC, check for changes at FA/AP, attack on fire floor with 1st Engine
<b>3rd Engine "Side C"</b>	Position for 2nd water supply (if in a hydranted area), if rural water supply is needed, drop crew at scene, driver proceed to fill site, Side C report, ladders, exposures, advance additional lines if required	Position on Side C (if accessible), or the end of row, 2nd water supply, lines to "Side C", situation report on fire/smoke/# of floors involved on Side C. Take hi-rise pack and chainsaw	Position on Side C, lay supply line, line to exposure, line into Side C of fire unit - ONLY if approved by Command and not opposing lines on Side A! Supply FDC, handline to roof	View all sides, establish Command if not already done, control elevators, lobby control, confirm "Attack" stairwell and evacuate stairwell
<b>4th Engine*</b>	RIT, (360 lap), report to command post, ladder and utility control as required, water for third engine	RIT Primary, water supply for 3rd Engine	RIT Primary, water supply for 3rd Engine, possible FOC	2nd water supply and FDC, line above the fire floor, RIT assigned at staging (floor below fire), Base outside where equipment stages
<b>5th Engine</b>	Stage until requested/As Assigned	Stage until requested/As Assigned	Stage until requested/As Assigned	Stage until requested/As Assigned
<b>1st RE / Squad</b>	Lights, ventilation if needed, utilities, assist interior crews or other tasks as directed by the IC	Position out of way, if before Truck, ventilation, forcible entry, search, if after Truck, ladders, ventilation, utilities	Position on Side C, forcible entry into fire unit and adjacent units	Position out of the way, RIT - stage personnel and equipment on floor below (staging)
<b>1st Truck "Side A"</b>	If 1st RE/RS is given other task, take RE/RS assignment, search, ladders	Ventilation, forcible entry, search, deploy aerial device	Side A, forcible entry into fire and adjacent units, horizontal ventilation, search, locate fire	Check for immediate rescues, attack on fire floor with 1st Engine
<b>2nd Truck "Side C"</b>	If 2nd Truck is required, report to IC	Side C or uncovered exposure	Side C, roof status report (roof type, HVAC)	Opposite 1st Truck, find "Evacuation", floor above fire
<b>Tankers</b>	1st Tanker position to nurse until water supply is established, then go to fill site	Drop tanks, dump, go to fill site	Drop tanks, dump, go to fill site	As Assigned
<b>Tanker Task Force</b>	Tankers join shuttle, Engine establish fill site (if FS is established, report to IC)	Tankers join shuttle, Engine establish fill site (if FS is established, report to IC)	Tankers join shuttle, Engine establish fill site (if FS is established, report to IC)	As Assigned
<b>1st EMS Transport</b>	PPE, Rehab / Aide Station	PPE, Rehab / Aide Station	PPE, Rehab / Aide Station	PPE, Rehab / Aide Station

1<sup>st</sup> Engine of second alarm should establish 'staging'.