



**City of Winchester
Fire & Rescue Department
STANDARD OPERATING PROCEDURE**



Section: Operations	SOP: 7.4
Subject: Snow Plan Operations	Issued: January 24, 2006 Revised: September 27, 2010 July 1, 2012
Approved:  Scott Cullers, Fire Chief	

SCOPE

To provide extra manpower during winter weather events.

PURPOSE

To recognize the need for additional manpower when the Winchester Police Department declares a snow plan event.

DEFINITIONS

1. Snow Plan A – Snow and Ice Treatment
 - A. As soon as snow begins to lay or ice begins to form on the streets, creating hazardous driving conditions, the Winchester Police Department will:
 - i. Place snow plan A into effect; and
 - ii. Begin treating the roadways as necessary, in accordance to the route schedule.
 - B. During snow plan A
 - i. Use caution
 - ii. Drive only when necessary with snow tires or chains (recommended)
 - iii. Keep sidewalks clear of snow and ice.

2. Snow Plan B - Plowing
 - A. When it becomes necessary to plow snow:
 - i. Snow plan B will be placed into effect; and
 - ii. The Public Works Department and City Contractors will plow roadways when necessary in accordance to the route schedule.

3. Snow Plan C – Snow Removal
 - A. When it becomes necessary to remove snow:
 - i. Snow plan C will be placed into effect; and

- ii. City police close parking lots and parking on all city streets where snow is to be removed.
- B. During snow plan B & C
 - i. Use caution.
 - ii. Drive only when necessary with snow tires or chains (required).
 - iii. Keep sidewalks clear of snow and ice.
 - iv. Do not park along designated snow emergency routes.

GUIDELINE

1. ECC will announce when Snow Plan A is placed in effect via a general announcement over fire channel 1.
2. Additional general announcements will be broadcast as conditions warrant and or a change in snow plans.
3. When announcing Snow Plan A is in effect, Emergency Communications Specialists will advise: "Snow plan A is in effect, first responders will be added to all EMS calls."
4. **The Battalion Officer** will notify Emergency Communications Specialists when first responders are no longer needed. ECC will make a general announcement advising personnel of this and when snow plan status has been removed.
5. It is the discretion of field personnel responding to an incident to place first responders in service when not needed.
6. Personnel will perform chain inventory/maintenance in October to prepare for the winter season. Deficiencies shall be reported to the station officer and company chief. On-spots should not be used in snow depths of 6 inches or more.
7. When Snow Plan B is in effect; chains/cable chains or on-spots are required to be used. Battalion 6 shall advise all stations to "chain-up" regardless of the time of day
8. Tire chains should be checked after each use for potential loosening and readjusted as necessary.