



**City of Winchester
Fire & Rescue Department
STANDARD OPERATING PROCEDURE**



Section: Personnel	SOP: 2.12
Subject: Uniforms	Executed: January 1, 2006
	Revised: July 26, 2012 April 30, 2013 November 15, 2013 January 5, 2015 October 9, 2015 November 14, 2016 Complete Rewrite
Approved:  Scott Cullers, Fire Chief	Approved:  Allen W. Baldwin, Fire Chief

SCOPE

To create a consistent standard for uniforms that is both professional in appearance and meets industry safety standards for operational personnel.

PURPOSE

This policy applies to all operational personnel employed by the Winchester Fire and Rescue Department (WFRD). The goal of the WFRD uniform standard is to provide garments that provide a uniformed professional appearance while meeting the National Fire Protection Association (NFPA) Standards.

STANDARDS

This policy references current editions of the National Fire Protection Association (NFPA) standards:

- NFPA 1500 - Standard on Fire Department Occupational Safety and Health Program
- NFPA 1975 - Standard on Station/Work Uniforms for Fire and Emergency Services

POLICY

1. This SOP replaces any previous uniform policies and revisions in their entirety.
2. The Fire & Rescue Chief or his/her designee may modify this policy as deemed necessary.
3. Personnel shall understand the performance limitations of all issued uniforms including those that meet NFPA standards.
4. Personnel shall be in the appropriate, unaltered, department issued uniform as prescribed in this policy at all times while on duty, when representing the department in an official capacity, or as prescribed in WFRD standard operating procedure SOP 12.5 - Compensable Training.
5. While wearing any item with the approved departmental logos, personnel shall conduct themselves in accordance with the City of Winchester's Comprehensive Employee Management System (CEMS) manual for code of ethics.
6. Department issued uniform items remain the property of the City of Winchester and shall not be disposed, donated or retained for personal use without the approval of the Fire and Rescue Chief or his/her designee.
7. Replacement items for department issued uniform apparel shall be requested electronically by completing the online "Uniform Request" form. This shall be submitted to the employee's direct supervisor for a need assessment and approval. Uniform requests shall then be submitted to the Fire and Rescue Resource Specialist for fulfillment as appropriate. An electronic master uniform request file shall be kept in the Fire and Rescue office for historical reference.
8. Issued items described as "Phased Out" shall only be replaced as prescribed in item #7 above.
9. All issued uniform items are the responsibility of each recipient and shall be accounted for.
10. The departments ID shall be worn as per "SOP 2.9 Department Identification System" when wearing garments that **DO NOT** have the individuals rank and last name displayed otherwise. At a minimum an ID shall be carried on one's person at all times when on duty.

CLASSES OF UNIFORMS (see descriptions below)

- Class A – Formal Uniform
- Class B – Daily Station Wear
- Class C – Physical Training, Sleeping Attire, Personal Hygiene
- Class F – Fire Marshal
- Class H – Honor Guard
- Class O – Administrative Officers
- Class T – TEMO

CLASS A (Formal Uniform) (when made available)

The uniform shall be a double breasted navy blue jacket and is the highest level of uniform for displaying department insignia and commendations.

1. When to wear
 - a. Award/promotional ceremonies
 - b. Banquets
 - c. Funerals
 - d. As directed by the Fire Chief or his/her designee
2. Display of insignia and commendations
 - a. 1 – Shirt badge (rank specific)
 - b. 1 – Jacket badge (rank specific)
 - c. 1 – Set of shirt collar pins (rank specific)
 - d. 1 – Set of jacket collar pins (rank specific)
 - e. 1 – Silver nameplate (gold for officers)
 - f. 1 – Silver jacket buttons (gold for officers)
 - g. 1 – Department patch (sewn to both sleeve)
 - h. 1 – Hat Badge (rank specific)
 - i. Gold rank braiding sewn to each sleeve above the cuff level.
 - i. No stripe (EMT/Firefighter Technician and below)
 - ii. 1 stripe (Lieutenant)
 - iii. 2 stripe (Captain, future)
 - iv. 3 stripe (Battalion Chief)
 - v. 4 stripe (Deputy Chief)
 - vi. 5 stripe (Fire Chief)
 - j. Silver Maltese cross sewn above the rank stripe on the left sleeve for every 5 years of service with WFRD. (gold Maltese cross for officers).
 - k. Commendations earned shall be displayed on the right breast above the name plate.
3. Department approved/issued inventory:
 - a. 1 – Pants
 - b. 1 – Double breasted jacket with appropriate insignia
 - c. 1 – Powder blue long sleeve dress shirt (white for officers)
 - d. 1 – Navy blue tie
 - e. 1 – Badges (rank specific)
 - f. 1 – Set of shirt collar pins (rank specific)
 - g. 1 – Set of jacket collar pins (rank specific)
 - h. 1 – Name silver name plate (gold for officers)
 - i. 1 – Navy blue bell cap with black braid (white cap with gold braid for officers with flame scramble on bill for DC's and FC)
 - j. 1 – Hat badge (rank specific)
 - k. 1 – Black pair of patent leather dress shoes
 - l. 1 – Black leather belt with silver buckle (gold buckle for officers)
4. Department approved personally supplied inventory
 - a. Navy blue or black socks
5. Manufacturer information
 - a. Elbeco Regulation Series
 - i. 100% Polyester
6. Care and maintenance

- a. It is recommended that this ensemble be dry cleaned only. This shall be at the expense of the individual.



CLASS B (Station Uniform)

Station uniform pants and shirts shall be made from NOMEX IIIA Aramid 4.5 oz. material that meets the NFPA standard. These uniforms are leased garments and will be laundered and maintained by an outside contractor.

1. When to wear
 - a. This uniform shall be worn at all times when on duty, during emergency incidents, department sponsored events, compensable training, meetings, award ceremonies, or civic group events.
 - b. Exceptions:
 - i. During physical training
 - ii. Performing duties in coveralls
 - iii. When performing personal hygiene
 - iv. After 1800 hours in the stations only, individuals may remove their NOMEX shirt down to the department t-shirt
 - v. As permitted by the Battalion Officer or Administrative Officer for weather related concerns.
2. Display of insignia
 - a. 1 – Shirt Badge (rank specific)
 - b. 1 – Set of collar pins (rank specific for officers only)
 - c. 1 – Department patch (sewn to left sleeve)

- d. 1 – Department ID badge
3. Department issued inventory
 - a. 6 – NOMEX Pants
 - b. 5 – NOMEX Short Sleeved Button Down Shirts
 - c. 2 – NOMEX Long Sleeved Button Down Shirts
 - d. 5 – Blue department t-shirt (white for officers)
 - e. 1 – Pair safety toe boots or shoes (department reimbursed)
 4. Non-Department issued inventory
 - a. Black belt
 - b. Navy blue or black socks
 5. How to wear
 - a. NOMEX uniforms pants and shirts are to be worn in a neat and professional manner with the shirt remaining tucked into the pants, gig line straight and shirt buttoned up at all times when wearing.
 - b. It will be at the discretion of the individual to wear the long or short sleeve NOMEX shirt unless long sleeves are required to conform to the grooming standard.
 - c. The department badge (left chest eyelets) and collar pins (officers only) shall be worn at all times.
 - d. The department's I.D. badge will be worn face out and may hang on either epaulet or breast pocket.
 - e. The department issued navy blue T-shirt (white for officers) can be worn under the uniform shirt.
 - f. A black belt is to be worn with the class B uniform.
 - g. Plain black safety toe shoes or boots.
 - h. Black or navy blue socks shall be worn with no bare leg showing. Socks that are cut off at the level of the shoe height will not be permitted.
 6. Manufacturer information
 - a. Workrite 4.5 oz Nomex IIIA
 - i. 93% Aramid Nomex
 - ii. 5% Kevlar
 - iii. 2% Antistatic Fiber
 7. Care and maintenance
 - a. A wardrobe cabinet and trashcan will be placed in each station to be used for NOMEX uniform exchange.
 - b. Dirty NOMEX uniform pants and shirts are to be placed in the clothing receptacle before 0800 hours every TUESDAY.
 - c. When a NOMEX uniform is contaminated, it shall be placed in the provided red biohazard bag, sealed, and placed next to the trashcan with dirty uniforms.
 - d. Clean NOMEX uniforms will be delivered to the stations every TUESDAY and hung in the wardrobe cabinet. It will be the responsibility of each individual to retrieve their NOMEX uniforms from the wardrobe cabinet and place them in their personal lockers. Holidays may change scheduling, if so a notification will be posted.

- e. Problems with NOMEX uniforms should be reported utilizing the supplied orange tags and placed on the item. This garment should be separated from the dirty uniforms.
- f. Discrepancies to leased garments shall be reported to the office.
- g. All other non-leased garments will be maintained by the individual according to manufacturer's directions.

CLASS C (Physical Training, Sleeping Attire, Personal Hygiene)

The physical training uniform shall be worn while performing daily physical training, as sleeping attire or when performing personal hygiene. Compression shorts and sports bras are authorized for use and are at the expense of the individual and only worn, if not visible, under the authorized physical training uniform.

1. When to wear
 - a. During physical training
 - b. Performing personal hygiene
 - c. As sleeping attire
2. Exceptions
 - a. When responding to incidents or when performing tasks/errands during #1 above. Safety toe boots or shoes and NOMEX coveralls shall be worn by all individuals.
3. Department approved/issued inventory
 - a. Blue T-shirt (white for Battalion Chiefs and up)
 - b. 1 - Gray running shorts
 - c. 1 – Running shoes
4. Department approved personally supplied inventory
 - a. Gray or blue running shorts
 - b. Socks (short jog socks are acceptable when wearing running shoes)
 - c. Compression shorts
 - d. Sports bra
5. Care and maintenance
 - a. Garments shall be maintained by the individual according to manufacturer's directions
 - b. Garments shall be labeled with individual's name on the inside tag only

CLASS F (Fire Marshal)

This class of uniform shall only be used by the Fire Marshals division.

1. When to wear
 - a. Daily Wear
 - b. Investigation Call out
 - c. Fire Marshal Training
2. Display of insignia
 - a. Badge embroidered to the left breast
 - b. Rank and last name embroidered to the right breast
 - c. Metal badge with chain or belt clip
3. Department issued inventory
 - a. 4 – Khaki cargo/tactical pants

- b. 4 – Long Sleeve Navy Blue collared polo shirts
 - c. 5 – Short Sleeve Navy Blue collared polo shirts
 - d. 6 – Short Sleeve T-shirts
 - e. 6 – Long Sleeve T-shirts
 - f. 1 – Pair safety toe boots or shoes (department reimbursed)
 - g. Body armor with one inner and one outer carrier
 - h. Service weapon and holster
 - i. Handcuff/mag case
 - j. OC spray
 - k. 1 – ASP
 - l. 1 – Patrol duty Belt
 - m. 1 - Job Shirt
4. Department approved personally supplied inventory
 - a. Black belt
 - b. Pair navy blue or black socks
 5. Manufacturer information
 - a. Tru-Spec 24-7 Series Tactical Pants
 - i. Style #1073 or Style #1036
 6. Care and maintenance
 - a. Garments shall be maintained by the individual according to manufacturer's directions.
 7. Special events, court appearances or other activities
 - a. At the discretion of the Fire Chief or his/her designee

CLASS H UNIFORM (Honor Guard)

This full dress formal uniform shall only be issued to members of the honor guard. The uniform shall be single breasted navy blue and is in the class "A" category for displaying department insignia and commendations. When appearing as a unit, all members shall appear identical. All uniforms and accessory items shall be kept at the station.

1. When to wear
 - a. Award ceremonies
 - b. Banquets
 - c. Funerals
 - d. As directed by the Fire Chief or his/her designee
 - e. For special events where the Honor Guard is appearing to represent the department
2. Display of insignia and commendations (when made available)
 - a. 1 – Shirt badge (Firefighter silver)
 - b. 1 – Jacket badge (Firefighter silver)
 - c. 1 – Set of shirt collar pins (Silver scramble)
 - d. 1 – Set of jacket collar pins (Silver scramble)
 - e. 1 – Department patch (sewn on both sleeves)
 - f. 1 – Honor Guard specific hat badge
 - g. Department commendations as issued shall be displayed on the right breast
3. Department issued inventory: (when made available)
 - a. 1 – Pants with black stripe along the vertical outside seams

- b. 1 –Single breasted jacket with appropriate insignia sewn on both shoulders
- c. 1 – Powder blue long sleeve dress shirt
- d. 1 – Navy blue clip tie or clip bow for female
- e. 1 – Badges (Firefighter silver)
- f. 1 – Set of shirt collar pins (Firefighter silver)
- g. 1 – Set of jacket collar pins (Firefighter silver)
- h. 1 – Navy blue bell cap
- i. 1 – Hat badge (honor guard specific)
- j. 1 – White Ascot
- k. 1 - Set of white gloves
- l. 1 – Shoulder Cord, Orange and White, left shoulder specific
- m. 1 – White waist belt with silver buckle
- n. 1 – Black dress shoes
- o. 1 – Black leather belt with silver buckle
- 4. Department approved personally supplied inventory
 - a. Navy blue or black socks
- 5. Manufacturer information
 - a. Elbeco Regulation Series
 - i. 100% Polyester
- 6. Care and maintenance
 - a. This ensemble is to be dry cleaned only. This shall be at the expense of the individual

CLASS O (Administrative Officers)

Administrative Officers and Fire Marshal personnel shall be authorized to wear this class of uniform.

- 1. When to wear
 - a. Daily office wear
 - b. Training events
 - c. Special public education events
 - d. Meetings
- 2. Display of insignia
 - a. 1 – Shirt badge (rank specific)
 - b. 1 – Set of collar pins (rank specific)
 - c. 1 – Name plate
 - d. 1 – Department patch (sewn to left sleeve)
 - e. 1 – Department ID
- 3. Department issued inventory
 - a. 7 – NOMEX Pants (NFPA)
 - b. 5 – White collared button down short sleeve shirts (approx. Apr. 1 to Oct. 31)
 - c. 5 – White collared button down long sleeve shirts (approx. Nov. 1 to Mar. 31)
 - d. 5 – White department t-shirts
 - e. 1 – Black safety toe boots (department supplied)
- 4. Department approved personally supplied inventory
 - a. Black belt

- b. Navy blue or black socks
- c. Plain white t-shirts
- 5. Manufacturer information
 - a. Workrite 4.5 oz Nomex IIIA (pants)
 - i. 93% Aramid Nomex
 - ii. 5% Kevlar
 - iii. 2% Antistatic Fiber
 - b. Dress Shirt
 - i. 65% Polyester
 - ii. 35% Cotton
- 6. Care and maintenance
 - a. Garments shall be maintained by the individual according to manufacturer's directions.

CLASS T UNIFORM (TEMO)

Tactical Emergency Medical Operator (TEMO) team members shall be authorized to wear this uniform.

- 1. When to wear
 - a. Authorized callouts
 - b. Training events
 - c. Special public education events
- 2. Display of insignia
 - a. The TEMO patch shall be sewn to both sleeves of the shirt
- 3. Department issued inventory
 - a. 1 - Urban camo pants
 - b. 1 – Urban camo shirt
 - c. 1 – Black t-shirt
 - d. 1 – Black safety toe boots (class B reimbursed)
 - e. 1 – Black baseball cap
- 4. Department approved personally supplied inventory
 - a. Black socks
 - b. Black tactical belt
- 5. Manufacturer information
 - a. Proper Urban Camouflage R/N 79706
 - i. 65% Polyester
 - ii. 35% Cotton
- 6. Care and maintenance
 - a. Garments shall be maintained by the individual according to manufacturer's directions

ADDITIONAL APPAREL

COVERALLS

NOMEX coveralls meeting the NFPA standard should be worn when there is potential for excess dirt/soiling of uniforms, for training; or shall be worn over the class C uniform

on emergency incidents. Safety toe boots or shoes shall be worn when wearing coveralls.

1. Department issued inventory
 - a. 1 – NOMEX coveralls
2. Display of insignia
 - a. 1 – Rank and last name tape on Velcro embroidered in red (right breast) (e.g. FF Smith, Tech Smith, Lt Smith, BC Smith)
 - b. 1 – Red “Fire-Rescue” embroidered in red (left breast)
 - c. 1 – Department patch (sewn to left sleeve)
3. Manufacturer information
 - a. Workrite 4.5 oz Nomex IIIA
 1. 93% Aramid Nomex
 2. 5% Kevlar
 3. 2% Antistatic Fiber
4. Care and maintenance
 - a. The NOMEX coveralls shall not be washed in hot water and dried cool, with no fabric softener sheets used
 - b. Coveralls shall be labeled with individual’s name on the inside tag only

T-SHIRTS

Department issued t-shirts should be worn under the NOMEX class B shirt; and shall be worn with the job shirt, coveralls, or when wearing the class C uniform. It is also acceptable to doff down to the t-shirt while in the station or training activities that can soil uniforms or under bunker gear. **At NO time shall the t-shirt be worn when in the public eye (in or out of station) except when specifically authorized by the department SOP for extreme weather or the Fire Chief and/or his/her designee.** Shirts shall not be altered in any way. The rank of Battalion Chief and above shall wear white t-shirts with navy blue silk screened lettering.

1. Department issued inventory
 - a. 5 – T-shirts
2. Material type
 - a. 100% cotton
3. Care and maintenance
 - a. T-shirts shall be maintained by the individual according to manufacturer’s directions

TACTICAL 3-in-1 WINTER JACKETS (PHASED OUT)

This winter jacket may be worn as the outer shell only, the inner liner only, or both together depending on the climate. The department patch shall be sewn to the left sleeve of both the outer and inner liner. Other department approved patches may be placed on the right sleeve. This garment is being phased out and replaced with the Hi-Vis winter/rain jacket.

RAIN JACKETS (PHASED OUT)

The neon (lime) green raincoat may be worn during inclement weather and is approved for operational visibility in lieu of the supplied traffic vest. This jacket does not replace the proper use of PPE during emergency incidents. This garment is being phased out and replaced with the Hi-Vis winter/rain jacket.

HI-VIS WINTER/RAIN JACKET

This winter/rain jacket may be worn as the outer shell only, the inner liner only, or both together depending on the climate. The outer liner is approved for operational visibility in lieu of the supplied traffic vest. This jacket does not replace the proper use of PPE during emergency incidents. The department patch shall be sewn to the left sleeve of both the outer and inner liner. Other department approved patches may be placed on the right sleeve.

1. Department issued inventory
 - a. 1 – 5.11 Tactical Responder Hi-Vis Parka
2. Display of insignia
 - a. Both Inner and Outer Garment:
 - a. A department supplied patch sewn to the left sleeve of both the outer and inner garments
 - b. Inner Liner
 - a. Left breast embroidered lettering shall be red stitching, ½ inch high, block lettering font reading “Fire-Rescue”
 - b. Right breast embroidered tape on Velcro strip lettering shall be red stitching, ½ inch high, block lettering font. The employee’s rank shall be consistent with department titles. (e.g. FF Smith, Tech Smith, Lt Smith, BC Smith, DC Smith, FC Smith, FM Smith)
 - c. Outer Shell:
 - a. Right breast embroidered tape. Lettering shall be red stitching, ½ inch high, block lettering font. The employee’s rank shall be consistent with department titles. (e.g. FF Smith, Tech Smith, Lt Smith, BC Smith, DC Smith, FC Smith, FM Smith)
 - b. 3” Reflective “WINCHESTER FIRE-RESCUE” heat pressed on the back
3. Manufacturer information
 - a. 5.11 Responder Hi-Vis Parka (Dark blue)
 - i. 100% Nylon (Outer shell)
 - ii. 100% Polyester (Inner shell)
4. Care and maintenance
 - a. Jackets shall be maintained by the individual according to manufacturer’s directions

JOB SHIRTS

The department shall supply one (1) job shirt as part of the uniform ensemble. It shall be the responsibility of each individual to maintain this garment (see below) in a fashion that portrays an acceptable appearance.

The job shirt specifications shall be the only type of job shirt recognized as part of the authorized WFRD uniform. This job shirt may be worn with the department Class B shirt or t-shirt. This shirt may NOT be worn by itself or when representing the WFRD (i.e. City Council Meeting, civic events such as award ceremonies, public education, etc.) or as directed by the Fire and Rescue Chief or his/her designee. It shall not be worn under bunker gear.

1. Display of insignia
 - a. A department supplied patch sewn to the right sleeve
 - b. 3" Reflective "WINCHESTER FIRE-RESCUE" heat pressed on the back.
 - c. Left breast embroidered lettering shall be red stitching, ½ inch high, block lettering font reading "Fire-Rescue".
 - d. Right breast embroidered lettering shall be red stitching, ½ inch high, block lettering font. The employee's rank shall be consistent with department titles. (e.g. FF Smith, Tech Smith, Lt Smith, BC Smith, DC Smith, FC Smith, FM Smith)
2. Manufacturer information
 - a. The only job shirt that is authorized for wear shall be:
 - i. Manufacturer: 5.11 Tactical Series
 - ii. Description: Water repellent ¼ zip Job Shirt
 - iii. Style: 72363
 - iv. Color: 720 Fire Navy
 - v. Material: 82% cotton and 18% polyester
3. Recommended Care and maintenance
 - a. Job shirts shall be laundered as per manufacturer's recommendations as follows:
 - i. Wash inside out and separate colors
 - ii. Do not bleach, use fabric softener, or dry clean
 - iii. Machine wash cold
 - iv. Tumble dry low

BASEBALL CAP

The department baseball cap shall be navy blue "stretch-to-fit" low profile.

1. Display of insignia
 - a. The lettering "WINCHESTER" embroidered in red arched over "FIRE-RESCUE" horizontal in red embroidered at 3/8" high Times Roman font.
 - b. The individual's abbreviated rank and last name shall be embroidered on the back in 3/8" high block red lettering. (examples: FF Smith, TECH Smith, Lt Smith, BC Smith, DC Smith, FC Smith, FM Smith)
2. Department issued inventory
 - a. 1 – Navy blue baseball hat with embroidery
3. Manufacturer information
 - a. Pacific Headwear 498F M² Universal Fitted hat.
 - i. Performance Fabric
4. Care and maintenance
 - a. Hats need to be kept in a clean and presentable fashion. (ie NO stains or fading)

WATCH CAP

The watch cap must be worn appropriately (i.e. not pulled down to the eye level and with the embroidered logo facing forward).

1. Display of insignia
 - a. The lettering "WINCHESTER" embroidered in red arched over "FIRE-RESCUE" horizontal in white embroidered at 3/8" high Times Roman font.
2. Department issued inventory
 - a. 1 – Navy blue watch cap
3. Manufacturer information
 - a. Port Authority Perfect Warm Fleece Beanie #C900
 - i. 95% Polyester/5% Spandex R-Tek stretch fleece
4. Care and maintenance
 - a. Caps need to be kept in a clean and presentable fashion. (ie NO stains or fading)

WORK BOOTS

Station safety boots or shoes shall be at the discretion of the individual. Black or navy socks must be worn if visible. Boots or shoes must be kept zipped or laced up with pant legs un-tucked. Reimbursement for boots shall be no earlier than every two years and a letter of authorization from the department must be obtained prior to any purchase. Receipts must be submitted for reimbursement.

1. When to Wear
 - a. Anytime personnel are wearing uniform Classes B, C, F, O and T.
2. Department purchase permitted
 - a. 1 – Pair of safety toe boots/shoe
3. Manufacturer Information
 - a. Various, black plain toe safety toe that complies with the ASTM F2413-05 Standard Test Methods for Foot Protection.
 - b. Material
 - i. Black leather or combination of leather and other materials with black shoe laces,
4. Care and maintenance
 - a. Boots or shoes must be kept in a clean fashion; polished and shined at all times.

RUNNING SHOES

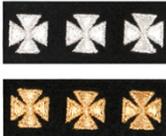
Athletic running shoes shall be at the discretion of the individual. Reimbursement for running shoes shall be no earlier than every two years. Reimbursement for running shoes shall be no earlier than every two years and a letter of authorization from the department must be obtained prior to any purchase. Receipts must be submitted for reimbursement.

1. When to Wear
 - a. Anytime personnel are wearing the Class C uniform.
2. Department purchase permitted
 - a. 1 – Pair of running shoes
3. Manufacturer information
 - a. Various
 - i. Any shoes approved for running.
4. Care and maintenance
 - a. Shoes must be kept in a clean fashion at all times.

DEPARTMENT RANK IDENTIFICATION AND INSIGNIA

Rank	Badge	Collar Pins	Class A Sleeve Braid	Helmet Shield
Probationary EMT/Firefighter	 Class A Only	 Class A Only		 Black Helmet
EMT/Firefighter & EMT/Firefighter Technician	 Class A Only	 Class A Only		 Black Helmet
Lieutenant	 Class A Only	 Class A Only		 Black Helmet
Battalion Chief	 Class A Only	 Class A Only		 White Helmet
Deputy Chief	 Class A Only	 Class A Only		 White Helmet
Fire Chief	 Class A Only	 Class A Only		 White Helmet

Rank	Badge	Collar Pins	Class A Sleeve Braid	Helmet Shield
Assistant Fire Marshal				
Fire Marshal				
Chaplain		N/A		N/A

Years of Service sewn above sleeve braid (1 Maltese cross for every 5 years of service with Winchester Fire and Rescue)		Silver for Firefighters and Gold for Officers
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DEPARTMENT PATCHES

Approved patches of the Winchester Fire and Rescue Department for uniform wear.



Winchester Fire and Rescue Patch



Winchester Fire and Rescue Horizontal Logo



Tactical Emergency Medical Operator



UNIFORM REQUEST

Employee Name: _____ Date: _____

Station/Shift Assignment: _____ Reason for request: _____ New Issue _____ Replace

Uniform item	Size	Qty.	Reason for Request

Employee Signature: _____

Supervisor Use

Supervisor Needs Assessment:

Supervisor Recommendation: _____ Approved _____ Not Approved (check one)

Supervisor Signature: _____

Office Use

Request Fulfilled by: _____ Date: _____