

Timbrook Public Safety Center
 231 East Piccadilly Street, Ste. 330
 Winchester, VA 22601

Telephone: (540) 662-2298
 FAX: (540) 542-1318
 Website: www.winchesterva.gov

TO: Probationary EMT/Firefighter Ryan Hodges (WFRD617)
 Probationary EMT/Firefighter Greg Amerault (WFRD618)
 All Fire Department Personnel

FROM: Scott Kensinger, Operations Captain

RE: Work/On the Job Training Schedule

DATE: February 6, 2012

Welcome to the Winchester Fire & Rescue Department. The next several months of your schedule will be devoted to training and evaluating your knowledge and skills. Your first week will be spent in the office and then you will be assigned to the stations to complete your training. The following will be your training schedule for the next four (4) weeks.

Week #1

Monday	2/13/12	0800 to 1700	9 hours	Station 6
Chief Cullers		Section 1 – Department Introduction		
Beth Sivills		Section 2 - Administrative		
Capt. Kensinger		Section 3 – Operational Introduction		
Tuesday	2/14/12	0700 to 1700	10 hours	Station 6
Capt. McClellan		Section 4 – EMS Overview		
Jeremy Luttrell, Asst. FM		Section 7 – Inspections, Investigations and Public Education Section 28 – Building Construction Section 29 – Alarms and Suppression Systems Section 31 – Protecting Evidence		
Wednesday	2/15/12	0700 to 1600	9 hours	Station 6
Capt. Kensinger		Make-up		
Thursday	2/16/12	0700 to 1700	10 hours	Various Stations
Lt. DeHaven (Station 2)		(AM) Section 10 - PT Evaluation (only)		
Sgt. Gray (Station 1)		(PM) Section 8 - Station Orientation (Amerault)		
ECC Personnel (Station 6)		(PM) Section 6 – ECC (Hodges 1300-1700)		
Friday	2/17/12	0700 to 1700	10 hours	Various Stations
FF Layman (Station 2)		(AM) Section 10 - Fit Testing (only)		
Sgt. Shimp (Station 1)		(PM) Section 8 - Station Orientation (Hodges)		
ECC Personnel (Station 6)		(PM) Section 6 – ECC (Amerault 1300-1700)		

Week #2

Monday	2/20/12	0700-1900	12 hours	Station 2
FF Burton & FF Layman		Section 15 – Self Contained Breathing Apparatus		
Tuesday	2/21/12	0700-1900	12 hours	Station 5 & 4
Sgt. Orndorff (Station 5)		Section 12 – EMS (BLS) Section 13 – EMS (ALS)		
Sgt. Baker (Station 4)		Section 14 – Personal Protective Equipment		
Thursday	2/23/12	0700-1900	12 hours	Station 4
Sgt. G. Bohus		Section 5 – Incident Reporting City Required Training - The Fish! Philosophy 0900-1100		
Friday	2/24/12	0700-1900	12 hours	Station 2
Lt. Yost		Section 9 – Communications Section 10 – Safety & Survival Manual TIMESHEETS DUE		

Week #3

Monday	2/27/12	0700-1900	12 hours	Station 4
Sgt. Baker		Section 19 – Forcible Entry		
Tuesday	2/28/12	0700-1900	12 hours	Station 1
Lt. DeHaven		Section 17 – Ropes and Knots Section 18 – Search and Rescue		
Wednesday	2/29/12	0700-1900	12 hours	Station 5
Sgt. Mintschenko		Section 16 – Portable Fire Extinguishers		
Friday	3/2/12	0700 to 1900	12 hours	Station 1
Sgt. Gray		Section 11 – Fire Behavior City Required Training - Customer Service for the Public Employee 0900-1100		

Week #4

Monday	3/5/12	0700-1900	12 hours	Station 4
Sgt. Duckwall		Section 25 – Loss Control Section 26 – Fire Control		
Tuesday	3/6/12	0700-1900	12 hours	Station 5
Sgt. Mintschenko		Section 23 – Fire Hose Section 24 – Nozzles and Fire Streams		
Wednesday	3/7/12	0700-1900	12 hours	Station 4
Sgt. Baker FF Amtower		Section 20 – Ladders Section 21 – Ventilation Section 22 – Water Supply		
Thursday	3/8/12	0700 to 1900	12 hours	Training Center
Lt. Yost (Lead Instructor) Lt. DeHaven (1403 Compliance) Working Shift		Report to Station 1 (0700-0900) City Required Training – New Employee Orientation 0900-1100 Section 27 – Live Burn Practical (1300-1700) Return to Station 1 (1700-1900) TIMESHEETS DUE		

The remaining sections in the training manual will be completed with each assigned supervisor.

City Required Training

You have been registered to attend the required classes as listed below. Department uniforms are required for each class. Please log all training in the department reporting software.

Date	Time	Class
2/23/2012	0900-1100	The Fish! Philosophy
3/2/2012	0900-1100	Customer Service for the Public Employee
3/8/2012	0900-1100	New Employee Orientation
3/23/2012	0900-1000	Safety Manual Overview
3/23/2012	1000-1200	Preventing Workplace Violence
5/10/2012	0900-1100	Recognizing Harassment in a Diverse Workplace
5/21/2012	0900-1200	Ethics
?????	?????	Valuing Diversity
?????	?????	Command Spanish
?????	?????	Substance Abuse Awareness