



# TABLE OF CONTENTS

Page	Section	Description
<b>Timbrook Public Safety Center</b>		
1	1	Department Introduction
4	2	Administrative
6	3	Operational Introduction
8	4	EMS Overview
10	5	Incident Reporting
11	6	Emergency Communications Center
12	7	Inspections, Investigations and Public Education
<b>In-Station</b>		
14	8	Station Orientation
16	9	Communications
18	10	Safety & Survival
20	11	Fire Behavior
21	12	EMS (BLS)
22	13	EMS (ALS)
23	14	Personal Protective Equipment
24	15	Self-Contained Breathing Apparatus (SCBA)
26	16	Portable Fire Extinguishers
28	17	Ropes and Knots
30	18	Search and Rescue
32	19	Forcible Entry
34	20	Ladders
36	21	Ventilation
38	22	Water Supply
40	23	Fire Hose
42	24	Nozzles and Fire Streams
44	25	Loss Control
46	26	Fire Control
<b>Training Center</b>		
48	27	Live Burn Practical
<b>In-Station (Advanced Skills)</b>		
50	28	Building Construction
52	29	Alarms and Suppression Systems
54	30	Extrication
56	31	Evidence Protection
57	32	Hazmat Awareness
58	33	Streets and Hydrant Locations
60	34	EMS Clearance
61	35	EVOC
62	36	Apparatus Driver Policies
63	37	Ambulance Driver Clearance
67	38	Pumper Driver Training
71	39	Hydraulics and Pump Operations
74	10	Review and Clearance

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Department Introduction</b>	<b>Section:</b>	<b>1</b>

## INTRODUCTION

Welcome to the Winchester Fire & Rescue Department. We hope that your career with the Department is long and satisfying. We are dedicated in creating the best possible work environment for our personnel to ensure professional and courteous customer service delivery to the citizens of Winchester. As you begin this new step in your career, please do not hesitate to ask questions.



The following Probationary EMT/Firefighter Training Manual outlines the step by step progressive process of goals, expectations and objectives that shall be successfully completed by the Probationary EMT/Firefighter (PFF) in order to obtain operational status with the Winchester Fire and Rescue Department (WFRD). While some of the content of the manual may seem a repeat of your previous trainings, these repetitive steps are necessary to reinforce knowledge and skills that are needed to perform the various tasks that you may encounter throughout your career.

Various members of WFRD will be assigned to instruct sections of your training manual. This will allow you to receive the highest level of instruction based on the experiences, education, and abilities of the WFRD personnel. The instructors will ensure that the information contained in this manual has been delivered, received and understood by the PFF. It is expected that you complete each section, in order, before advancing to the next section.

Various methods of instruction will be utilized to assist in the instruction of the PFF which will include manuals, videos, WFRD and commercially prepared presentations, practical evolutions, and lecture. Self study will be necessary to assist in completing this training.

The completion of this manual by no means is the end of the PFF's training. It is encouraged that the PFF continues with self study and hands on training as well as attending training offered and/or mandated by the Winchester Fire and Rescue Department or the City of Winchester.

Again, welcome to Winchester Fire and Rescue and congratulations on becoming a member of our department.

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Department Introduction</b>	<b>Section:</b>	<b>1</b>

**NAME** \_\_\_\_\_

## **GOALS**

The Probationary EMT/Firefighter (PFF) shall spend time with the Fire & Rescue Chief to gain an understanding of the Winchester Fire Rescue Department (WFRD) philosophy. The PFF shall tour both the Timbrook Public Safety Center and the Fire Stations that make up the WFRD.

## **EXPECTATIONS**

The office staff is responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

## **OBJECTIVES**

1. Welcome PFF to the WFRD
2. Review the Fire Chief's Expectations
3. Department History Brief
4. Understand City Mission Statement
5. Understand WFRD Mission Statement
6. Understand WFRD Leadership Philosophy
7. Review City Organizational Structure
8. Review the WFRD Organizational Structure
9. Tour the Public Safety Center
10. Tour the Fire Stations

## **INSTRUCTIONAL RESOURCES**

Lecture, City and Department websites



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Department Introduction</b>	Section:	<b>1</b>
----------	--------------------------------	----------	----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Department History		
Review City Mission Statement		
Review WFRD Mission Statement		
Review WFRD Leadership Philosophy		
Understand City and WFRD Organizational Structure.		
Tour of the Public Safety Center		
Tour of Fire Stations		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Administrative</b>	Section:	<b>2</b>
----------	-----------------------	----------	----------

**NAME** \_\_\_\_\_

### **GOALS**

The PFF shall complete all of the necessary Human Resource paperwork. The PFF shall gain an understanding and familiarity of the City of Winchester Government and the location of the different functions located at Rouss City Hall.

### **EXPECTATIONS**

The office staff is responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

### **OBJECTIVES**

1. Visit City Hall
2. Complete Human Resource paperwork
3. Complete WFRD paperwork
4. Review Job Description
5. Receive WFRD identification cards
6. Review SOP 2.2, 2.3, 2.4, 2.6
7. Schedule required city training

### **INSTRUCTIONAL RESOURCES**

Lecture



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Administrative</b>	Section:	<b>2</b>
----------	-----------------------	----------	----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Visit City Hall		
Complete Human Resource Paperwork		
Receive WFRD ID's		
Review Job Descriptions		
Complete WFRD Personal Data Form		
Complete Employment Understanding Agreement		
Complete Vendor Registration Form		
Complete City Email Request		
Complete City VPN Request		
Review SOP 2.2, 2.3, 2.4, 2.6		
Schedule City training		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



<b>Subject:</b>	<b>Operational Introduction</b>	<b>Section:</b>	<b>3</b>
-----------------	---------------------------------	-----------------	----------

**NAME** \_\_\_\_\_

**GOAL**

The PFF shall be introduced to WFRD operations through the department internal website and other written materials.

**EXPECTATIONS**

The office staff is responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

- |  |   |
|--|---|
| 1. Review of Recruit Manual              | 11. Understanding Firefighter Work Schedules                          |
| 2. Understand PFF Training Work Schedule | 12. SOP Sections 1, 2, 10, 11, 12 Review as it pertains to this topic |
| 3. Probationary Period                   | 13. Understand City Computing Policy                                  |
| 4. Certification Review                  | 14. Usernames and Passwords   |
| 5. NIMS Compliance Verification          | 15. Understand City Email   |
| 6. Logistics (Equipment)                 | 16. Street Mapping Primer   |
| 7. Size for Uniforms                     | 17. Performance Evaluation Primer                                     |
| 8. Size for PPE                          |   |
| 9. Internal Website Overview             |   |
| 10. Professional Development Program     |   |

**INSTRUCTIONAL RESOURCES**

Lecture, Department Internal Website



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



<b>Subject:</b>	<b>Operational Introduction</b>	<b>Section:</b>	<b>3</b>
-----------------	---------------------------------	-----------------	----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Review Recruit Manual		
Understand PFF Training Work Schedule		
Probationary Period		
Certification Review		
NIMS Compliance Verification		
Logistics		
Size for Uniforms and PPE		
Internal Website Overview		
Professional Development Program		
Understanding Firefighter Work Schedules		
SOP Sections 1, 2, 10, 11, 12 Review		
Understanding City Computing Policy		
Usernames and Passwords		
Understanding City Email		
Street Mapping Primer		
Performance Evaluation Primer		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



<b>Subject:</b>	<b>EMS Overview</b>	<b>Section:</b>	<b>4</b>
-----------------	---------------------	-----------------	----------

**NAME** \_\_\_\_\_

**GOAL**

The PFF shall be familiar with and have a general overall understanding of the entire WFRD Emergency Medical Services program/system.

**EXPECTATIONS**

The office staff is responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. Overview of WFRD EMS System
2. HIPPA Training
3. Review EMS Certifications
4. EMS Preceptor program
5. Infectious Control Program
6. EMS Protocols
7. Revenue Recovery Program
8. SOP Section 9 Review and Older Policies as it pertains to this topic
9. EMS Forms Review
10. Prepare Necessary Paperwork

**INSTRUCTIONAL RESOURCES**

Lecture, HIPPA Video, Protocol Manual, Department Internal Website



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



<b>Subject:</b>	<b>EMS Overview</b>	<b>Section:</b>	<b>4</b>
-----------------	---------------------	-----------------	----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Overview of WFRD EMS System		
HIPPA Training		
EMS Preceptor Program		
Infectious Control Program		
EMS Protocols		
Revenue Recovery Program		
EMS Forms Review		
SOP Section 9 Review and Older Policies		
Prepare Necessary Paperwork		
Review EMS Certifications		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



<b>Subject:</b>	<b>Incident Reporting</b>	<b>Section:</b>	<b>5</b>
-----------------	---------------------------	-----------------	----------

**NAME** \_\_\_\_\_

**GOALS**

The PFF shall be familiar with the proper use of the WFRD Incident reporting system. The PFF shall understand the use of incident reporting and demonstrate proficiency in the WFRD’s reporting software.

**EXPECTATIONS**

The office staff is responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. Overview of Department’s Computing System
2. Overview of Incident Reporting
3. SOP Section 11 Review as it pertains to this topic
4. Use of the Virtual Private Network (VPN)
5. Complete Understanding of WFRD Reporting Software

**INSTRUCTIONAL RESOURCES**

Lecture, Department Reporting System, Department Internal Website

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Overview of Department’s Computing System		
Overview of Incident Reporting		
SOP Section 11 Review		
Use of the VPN		
Demonstrates Proper Incident Reporting Methods		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Emergency Communications Center</b>	Section:	<b>6</b>
----------	--	----------	----------

**NAME** \_\_\_\_\_

**GOALS**

The PFF shall spend a minimum of four (4) hours in the ECC to gain a perspective on how emergency incidents begin and the role the ECC staff plays in the WFRD. The PFF shall understand the functions of the ECC.

**EXPECTATIONS**

The ECC staff is responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.



**OBJECTIVES**

1. Log a minimum of four (4) hours in the ECC
2. SOP Sections 6, 7 Review as it pertains to this topic

**INSTRUCTIONAL RESOURCES**

Lecture, Department Internal Website

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Log 4 hours in the ECC Center		
SOP Sections 6, 7 Review		

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Inspections, Investigations, and Public Education</b>	<b>Section:</b>	<b>7</b>

**NAME** \_\_\_\_\_

**GOAL**

The PFF shall be familiar with WFRD policies and procedures that pertain to inspections, investigations and public education.

**EXPECTATIONS**

The Fire Marshal’s Office is responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. Review Fire Investigation Program
2. Review Inspections Program
3. Review Red Tag Program
4. Review Knox Box Program
5. Review Unsafe Structure Program
6. Review Public Education Program
7. Review Smoke Detector Program
8. SOP Section 13 Review as it pertains to this topic
9. Review Delmar Chapter 21
10. Conduct Field Inspections (if available)

**INSTRUCTIONAL RESOURCES**

Lecture, Department Internal Website, Delmar Chapter 21, Field Visits





**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Inspections, Investigations, and Public Education</b>	Section:	<b>7</b>
----------	--	----------	----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Review Fire Investigation Program		
Review Inspections Program		
Review Red Tag Program		
Review Knox Box Program		
Review Unsafe Structure Program		
Review Public Education Program		
Review Smoke Detector Program		
SOP Section 13 Review		
Review Delmar Chapter 21		
Conduct field inspections		

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Station Orientation</b>	<b>Section:</b>	<b>8</b>

**NAME** \_\_\_\_\_

**GOAL**

The PFF will become familiar with daily operations as it pertains to the station where he/she will be assigned.

**EXPECTATIONS**

The PFF shall be able to complete all these tasks at the by the end of the week. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. The PFF shall be oriented to the assigned station by his supervisor. This will include a thorough review of employee expectations and the “Employee Performance Evaluation” process
2. Complete review of ALL department Standard Operating Procedures (SOP)
3. The PFF shall be able to mark all units in service with ECC without assistance
4. The PFF shall be familiar with the station log book and shall be able to make entries to include, but not limited to: shift log in, apparatus availability, apparatus checks, station routines, and general announcements
5. The PFF shall be able to locate items on the station apparatus
6. The PFF shall be able to complete all daily chores and tasks which pertain to station routines (i.e. mopping floors, cleaning bathrooms, etc.) and any/or special routines. This will include supplies used for cleaning and who to contact for replacement supplies

**INSTRUCTIONAL RESOURCES**

Lecture, Department Internal Website, Practical





**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



<b>Subject:</b>	<b>Station Orientation</b>	<b>Section:</b>	<b>8</b>
-----------------	----------------------------	-----------------	----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Employee Expectations		
Employee Performance Evaluation Review		
Review of department SOP's		
Marking units in/out of service		
Station log book entries		
Location of equipment on ambulances		
Location of equipment on fire apparatus		
Completion of station routines		

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Communications</b>	<b>Section:</b>	<b>9</b>

**NAME** \_\_\_\_\_

**GOALS**

The PFF shall be able to properly answer emergency and non-emergency calls and obtain the necessary information to be relayed to the appropriate person(s). The PFF shall be able to properly operate both a mobile and a portable radio using the appropriate language and channel(s).

**EXPECTATIONS**

The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. Demonstrate the proper method of answering a non-emergency call
2. Demonstrate and describe the proper method of answering an emergency call and obtaining information, and relaying the information to ECC
3. Understand the WFRD radio communications system
4. SOP Section 6, 11 as it pertains to this topic
5. Review Delmar Chapter 3
6. Demonstrate the proper method of operating a mobile radio
7. Demonstrate the proper method of operating a portable radio

**INSTRUCTIONAL RESOURCES**

Lecture, Department Internal Website, Delmar Chapter 3, Practical





**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Communications</b>	Section:	<b>9</b>
----------	-----------------------	----------	----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Properly answers non-emergency call		
Properly answer emergency call and relays information		
Understand the Department radio system		
SOP Section 6, 11 Review		
Review Delmar Chapter 3		
Properly operates mobile radio		
Properly operates portable radio		
Uses proper radio language		

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Safety &amp; Survival</b>	<b>Section:</b>	<b>10</b>

**NAME** \_\_\_\_\_

**GOALS**

The PFF shall be familiar with and be able to describe the Winchester Fire and Rescue Firefighter Safety and Survival Manual in its entirety. The PFF shall be familiar with all safety policies of WFRD. The PFF shall be fit tested for an SCBA mask and evaluated for and prescribed a physical fitness program.

**EXPECTATIONS**

The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. Review the Safety and Survival Manual
2. SOP Section 3 and older Policies review as applicable to this topic
3. Review Delmar Chapter 5
4. Fit tested and issued a SCBA mask
5. Evaluated for and prescribed a PT program

**INSTRUCTIONAL RESOURCES**

Lecture, Department Internal Website, Delmar Chapter 5, Practical



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Safety &amp; Survival</b>	Section:	<b>10</b>
----------	------------------------------	----------	-----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Review Safety and Survival Manual		
SOP Section 3 and Older Policy Review		
Review Delmar Chapter 5		
Fit Tested for SCBA Mask		
PT Program Established		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Fire Behavior</b>	Section:	<b>11</b>
----------	----------------------	----------	-----------

**NAME** \_\_\_\_\_

**GOALS**

The PFF shall be able to understand the stages of fire. The PFF shall understand the fire triangle and the fire tetrahedron. The PFF shall understand methods used to control and extinguish fire.

**EXPECTATIONS**

The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. Review Delmar Chapter 4
2. Describe the stages of fire
3. Discuss the fire triangle
4. Discuss the fire tetrahedron
5. Discuss methods used to control and extinguish fire

**INSTRUCTIONAL RESOURCES**

Lecture, Delmar Chapter 4

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Review Delmar Chapter 4		
Describe the stages of fire		
Discuss the fire triangle and tetrahedron		
Describe methods of fire control and extinguishment		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>EMS BLS</b>	Section:	<b>12</b>
----------	----------------	----------	-----------

**NAME** \_\_\_\_\_

**GOALS**

The PFF shall be familiar with the location and use(s) of the BLS equipment and supplies utilized by the station at which they have been assigned. The PFF shall demonstrate proper BLS assessment and treatment of both a trauma and medical pt. The PFF shall become familiar with the protocols of the Lord Fairfax EMS Council. The PFF shall be able to pass a protocol test of the Lord Fairfax EMS Council.

**EXPECTATIONS**

The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. Demonstrate proper use of BLS equipment and its location
2. Demonstrate proper BLS assessment and treatment of a medical pt
3. Demonstrate proper BLS assessment and treatment of a trauma pt
4. Demonstrate knowledge of Lord Fairfax EMS Council BLS protocols

**INSTRUCTIONAL RESOURCES**

Lecture, EMS Protocols, Practical

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Demonstrate use of BLS equipment		
Assess and treat an BLS medical pt		
Assess and treat an BLS trauma pt		
Pass a BLS protocol test		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>EMS ALS</b>	Section:	<b>13</b>
----------	----------------	----------	-----------

**NAME** \_\_\_\_\_

**GOALS**

The PFF shall be familiar with the location and use(s) of the ALS equipment and supplies utilized by the station at which they have been assigned. The PFF shall demonstrate proper ALS assessment and treatment of both a trauma and medical pt. The PFF shall become familiar with the protocols of the Lord Fairfax EMS Council. The PFF shall be able to pass a protocol test of the Lord Fairfax EMS Council.

**EXPECTATIONS**

The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. Demonstrate proper use of ALS equipment
2. Demonstrate proper ALS assessment and treatment of a medical pt
3. Demonstrate proper ALS assessment and treatment of a trauma pt
4. Demonstrate knowledge of Lord Fairfax EMS Council ALS protocols

**INSTRUCTIONAL RESOURCES**

Lecture, EMS Protocols, Practical

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Demonstrate use of ALS equipment		
Assess and treat an ALS medical pt		
Assess and treat an ALS trauma pt		
Pass an ALS protocol test		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



<b>Subject:</b>	<b>Personal Protective Equipment</b>	<b>Section:</b>	<b>14</b>
-----------------	--------------------------------------	-----------------	-----------

**NAME** \_\_\_\_\_

**GOALS**

The PFF shall be able to identify all components of their PPE and the proper donning of their PPE. The PFF shall be able to describe the proper care and maintenance of PPE.

**EXPECTATIONS**

The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. Review Delmar Chapter 6
2. Identify all components, uses, and limitations of PPE
3. Demonstrate proper donning PPE in a reasonable time
4. Demonstrate proper storage of PPE
5. Describe proper care and maintenance of PPE

**INSTRUCTIONAL RESOURCES**

Lecture, Delmar Chapter 6, Practical

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Review Delmar Chapter 6		
Identify components and describe uses of PPE		
Properly don PPE		
Describe maintenance and care of PPE		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



<b>Subject:</b>	<b>Self Contained Breathing Apparatus (SCBA)</b>	<b>Section:</b>	<b>15</b>
-----------------	--	-----------------	-----------

**NAME** \_\_\_\_\_

## **GOALS**

The PFF shall be able to demonstrate the proper methods of inspecting, donning, doffing, and maintaining the SCBA. The PFF shall also be able to demonstrate the proper method of using the SCBA under both normal and emergency situations.

## **EXPECTATIONS**

The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

## **OBJECTIVES**

1. SOP Section 5 Review as applicable to this topic
2. Review Delmar Chapter 7
3. Identify and describe the components of the SCBA utilized by the stations
4. Demonstrate the proper daily inspection of the SCBA
5. Demonstrate the three methods (over the head, coat, and seat) of donning the SCBA
6. Demonstrate the proper method of doffing the SCBA
7. Demonstrate the proper use of SCBA under both normal and emergency situations
8. Demonstrate the proper method of replacing the SCBA cylinder
9. Demonstrate the proper method of filling the SCBA cylinder utilizing the department fill station(s)
10. Demonstrate the proper method of cleaning, sanitizing, drying, and placing the SCBA back in service
11. Tour of the air-shop and how to identify the SCBA for service

## **INSTRUCTIONAL RESOURCES**

Lecture, Department Internal Website, Delmar Chapter 7, Practical





**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Self Contained Breathing Apparatus (SCBA)</b>	Section:	<b>15</b>
----------	--	----------	-----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
SOP Section 5 Review		
Review Delmar Chapter 7		
Identify SCBA components		
Proper methods of donning the SCBA		
Proper method of doffing the SCBA		
Proper use of SCBA		
Proper replacement of SCBA cylinder		
Properly fill SCBA cylinder		
Properly clean, sanitize, dry, and place SCBA in service		
Tour of Air shop		
Proper method to identify SCBA for repair		

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Portable Fire Extinguishers</b>	<b>Section:</b>	<b>16</b>

**NAME** \_\_\_\_\_

**GOALS**

The PFF shall be familiar with and able to properly maintain and operate the portable fire extinguishers utilized by WFRD.

**EXPECTATIONS**

The PFF shall be able to identify portable fire extinguishers by their classification, marking, and characteristics. The PFF shall be able to select the proper fire extinguisher for a given situation and demonstrate the proper use of the fire extinguisher. The PFF shall be able to demonstrate the proper maintenance and refilling of a given fire extinguisher. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. Review Delmar Chapter 8
2. Identify the different fire extinguishers utilized by WFRD by classification
3. Identify the proper fire extinguisher to use for a given burning material
4. Demonstrate the proper method of using a portable fire extinguisher
5. Demonstrate the proper maintenance of fire extinguishers
6. Demonstrate the proper method of refilling and recharging a stored-pressure water extinguisher
7. Demonstrate the use of the WFRD fire extinguisher simulator

**INSTRUCTIONAL RESOURCES**

Lecture, Delmar Chapter 8, Practical



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Portable Fire Extinguishers</b>	Section:	<b>16</b>
----------	------------------------------------	----------	-----------

**NAME** \_\_\_\_\_

TASK	COMMENTS	COMPLETED BY / DATE
Review Delmar Chapter 8		
Identify extinguishers		
Select proper extinguisher		
Demonstrate proper use		
Demonstrate proper maintenance		
Demonstrate refill and recharge of water can		
Demonstrate the use of the extinguisher simulator		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Ropes &amp; Knots</b>	Section:	<b>17</b>
----------	--------------------------	----------	-----------

**NAME** \_\_\_\_\_

### **GOALS**

The PFF shall be able to identify the types of ropes utilized by the station at which they have been assigned. The PFF shall be able to tie various knots utilizing the rope provided

### **EXPECTATIONS**

The PFF shall be able to identify types of rope and their use. The PFF shall be able to care rope. The PFF shall be able to store and deploy rope. The PFF shall be able to tie various knots with rope provided for hoisting objects, securing objects, and securing an area. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

### **OBJECTIVES**

1. Review Delmar Chapter 15
2. Identify the different ropes carried and their uses
3. Demonstrate the proper method for care of rope
4. Demonstrate the proper methods for storing rope
5. Demonstrate the proper methods for deploying rope
6. Demonstrate the methods of tying knots
7. Demonstrate the proper method(s) for hoisting an object

### **INSTRUCTIONAL RESOURCES**

Lecture, Delmar Chapter 15, Practical





**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Ropes &amp; Knots</b>	Section:	<b>17</b>
----------	--------------------------	----------	-----------

**1. NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Review Delmar Chapter 15		
Identify ropes		
Demonstrate care of rope		
Demonstrate storage of rope		
Demonstrate deploying rope		
Tie a clove hitch		
Tie a bowline		
Tie a figure eight		
Tie a becket bend		
Hoist an object		

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Search and Rescue</b>	<b>Section:</b>	<b>18</b>

**NAME** \_\_\_\_\_

## **GOALS**

The PFF shall be able to explain primary and secondary searches and search procedures. The PFF shall be able to demonstrate methods of removing a victim from a hazard area.

## **EXPECTATIONS**

The PFF shall be able to explain and demonstrate a primary and a secondary search. The PFF shall be able to demonstrate various methods of removing a victim from a hazard area using a combination of one and two rescuer drags, lifts, and carries. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

## **OBJECTIVES**

1. Review Delmar Chapter 16
2. Explain search and rescue methods
3. Demonstrate conducting a search
4. Demonstrate victim removal via the incline drag
5. Demonstrate victim removal via webbing drag
6. Demonstrate victim removal via two rescuer seat lift/carry
7. Demonstrate victim removal via two rescuer extremities lift/carry

## **INSTRUCTIONAL RESOURCES**

Lecture, Delmar Chapter 16, Practical





**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Search and Rescue</b>	Section:	<b>18</b>
----------	--------------------------	----------	-----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Review Delmar Chapter 16		
Conduct a primary search		
Conduct a secondary search		
Demonstrate an incline drag		
Demonstrate a webbing drag		
Demonstrate a two rescuer seat lift/carry		
Demonstrate a two rescuer extremities lift/ carry		

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Forcible Entry</b>	<b>Section:</b>	<b>19</b>

**NAME** \_\_\_\_\_

**GOALS**

The PFF shall be able to select the proper methods(s) and tool(s) to force entry into a building and demonstrate forcible entry.

**EXPECTATIONS**

The PFF shall be able to identify the tools and methods commonly used to force entry into a building and the hazards associated with forcible entry. The PFF shall be able to demonstrate forcible entry through a variety of doors, windows, overhead doors, and walls. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. Review Delmar Chapter 17
2. Identify tools commonly used for forcible entry
3. Identify methods used for forcible entry
4. Identify hazards encountered with forcible entry
5. Demonstrate methods for forcing entry through a door
6. Demonstrate methods for forcing entry through a window
7. Demonstrate methods used for forcing entry through an overhead door
8. Demonstrate methods used for forcing entry through a wall

**INSTRUCTIONAL RESOURCES**

Lecture, Delmar Chapter 17, Practical





**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Forcible Entry</b>	Section:	<b>19</b>
----------	-----------------------	----------	-----------

**NAME** \_\_\_\_\_

TASK	COMMENTS	COMPLETED BY / DATE
Review Delmar Chapter 17		
Identify forcible entry tools		
Identify forcible entry methods		
Identify forcible entry hazards		
Demonstrate forcible entry through a door		
Demonstrate forcible entry through a window		
Demonstrate forcible entry through an overhead door		
Demonstrate forcible entry through a wall		

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Ladders</b>	<b>Section:</b>	<b>20</b>

**NAME** \_\_\_\_\_

## GOALS

The PFF shall be familiar with and able to properly inspect, maintain, and use the ladders utilized by the station at which they have been assigned.

## EXPECTATIONS

The PFF shall be able to identify the types of ground ladders carried on the apparatus and the use(s) for the ground ladders. The PFF shall be able to demonstrate the proper methods of carrying, raising, and lowering the ground ladders. The PFF shall be able to demonstrate the proper care and maintenance of the ground ladders. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

## OBJECTIVES

1. Review Delmar Chapter 14
2. Identify the parts of a ladder and describe their function
3. Identify the types of ladders carried on the apparatus
4. Demonstrate the proper method for care and maintenance of a ground ladder
5. Demonstrate the proper methods of carrying a ground ladder
6. Demonstrate the proper methods of raising a ground ladder
7. Demonstrate the proper placement of a ground ladder
8. Demonstrate the proper methods for lowering a ground ladder

## INSTRUCTIONAL RESOURCES

Lecture, Delmar Chapter 14, Practical





**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Ladders</b>	Section:	<b>20</b>
----------	----------------	----------	-----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Review Delmar Chapter 14		
Identify ground ladders		
Demonstrate care of ground ladders		
Demonstrate a low shoulder carry		
Demonstrate a flat carry		
Demonstrate an arm's length carry		

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Ventilation</b>	<b>Section:</b>	<b>21</b>

**NAME** \_\_\_\_\_

**GOALS**

The PFF shall be able to identify the types of ventilation and the method(s) of performing ventilation.

**EXPECTATIONS**

The PFF shall be able to identify and describe the different methods of ventilation. The PFF shall be able to perform natural and mechanical ventilation. The PFF shall be able to perform negative and positive pressure ventilation. The PFF shall be able to perform horizontal and vertical ventilation. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. Review Delmar Chapter 18
2. Identify when to ventilate
3. Describe the types of ventilation
4. Perform natural ventilation
5. Perform horizontal ventilation
6. Perform vertical ventilation
7. Perform hydraulic ventilation

**INSTRUCTIONAL RESOURCES**

Lecture, Delmar Chapter 18, Practical





**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Ventilation</b>	Section:	<b>21</b>
----------	--------------------	----------	-----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Review Delmar Chapter 18		
Identify when ventilation is needed		
Perform natural ventilation		
Perform horizontal ventilation		
Perform vertical ventilation		
Perform negative pressure ventilation		
Perform positive pressure ventilation		
Perform hydraulic ventilation		

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Water Supply</b>	<b>Section:</b>	<b>22</b>

**NAME** \_\_\_\_\_

**GOALS**

The PFF shall be able describe the water distribution system of the City of Winchester and be able to describe the flow rates of fire hydrants based on NFPA 291. The PFF shall be able to demonstrate the proper operation of a fire hydrant.

**EXPECTATIONS**

The PFF shall be able to describe the water distribution system of the City of Winchester including the fire hydrant color coding from NFPA 291. The PFF shall be able to demonstrate the proper pre-use inspection, operation, and post-use inspection of a fire hydrant. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. SOP Section 5 Review as applicable to this topic
2. Review Delmar Chapter 9
3. Describe the water distribution system for the City of Winchester including the water source and tower locations
4. Describe the color coding system from NFPA 291
5. Demonstrate the proper operation of a fire hydrant
6. Discuss and describe alternant water sources and methods for using alternate water sources

**INSTRUCTIONAL RESOURCES**

Lecture, Department Internal Website, Delmar Chapter 9, Practical



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Water Supply</b>	Section:	<b>22</b>
----------	---------------------	----------	-----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
SOP Section 5 Review		
Review Delmar Chapter 9		
Discuss the water distribution system		
Discuss fire color coding		
Properly operate a fire hydrant		
Discuss alternant water sources		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Fire Hose</b>	Section:	<b>23</b>
----------	------------------	----------	-----------

**NAME** \_\_\_\_\_

### **GOALS**

The PFF shall be able to identify and/or demonstrate the various types of fire hose and hose loads utilized by the station at which they have been assigned as well as the methods of advancing fire hose and the care and maintenance of the fire hose. The PFF shall demonstrate the proper care, maintenance and testing of fire hose.

### **EXPECTATIONS**

The PFF shall be able to identify the types of fire hose carried on the apparatus and the use of the fire hose. The PFF shall be able to pack and advance the types of hose loads utilized on the apparatus. The PFF shall be able to care, maintain and test the fire hose. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manner, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

### **OBJECTIVES**

1. SOP Section 5 Review as applicable to this topic
2. Review Delmar Chapter 10
3. Identify the types, sizes, and uses of fire hose
4. Identify hose loads
5. Demonstrate coupling and uncoupling hose
6. Demonstrate proper methods of loading fire hose on the apparatus
7. Demonstrate the proper methods of advancing hose lines
8. Demonstrate the proper care and maintenance of fire hose
9. Demonstrate the proper way to roll a section of fire hose

### **INSTRUCTIONAL RESOURCES**

Lecture, Department Internal Website, Delmar Chapter 10, Practical





**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Fire Hose</b>	Section:	<b>23</b>
----------	------------------	----------	-----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
SOP Section 5 Review		
Review Delmar Chapter 10		
Care and maintenance of hose and couplings		
Identify hose and uses		
Demonstrate a flat load		
Demonstrate a modified minuteman load		
Demonstrate a high rise pack		
Advance a flat load		
Advance a modified minuteman load		
Carry and advance a high rise pack		
Demonstrate a hose roll		

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Nozzles &amp; Fire Streams</b>	<b>Section:</b>	<b>24</b>

**NAME** \_\_\_\_\_

## GOALS

The PFF shall be able to identify the nozzles, the patterns and streams they produce, that are utilized by the station at which they have been assigned.

## EXPECTATIONS

The PFF shall be able to identify the types of nozzles and the streams that they produce, including but not limited to, fog nozzles, solid stream nozzles, master stream nozzles, and broken stream nozzles. The PFF shall be able to identify the operating pressures of all nozzles carried on the apparatus. The PFF shall be able to disassemble and reassemble all applicable nozzles. The PFF shall be able to demonstrate the use of all types of nozzles carried on the apparatus. The PFF shall be able to demonstrate the proper care and maintenance of nozzles. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

## OBJECTIVES

1. Review Delmar Chapter 11
2. Identify a fog nozzle
3. Demonstrate the proper use of a fog nozzle
4. Identify a solid stream nozzle
5. Demonstrate the proper use of a solid stream nozzle
6. Identify a master stream nozzle
7. Demonstrate the proper use of a master stream nozzle
8. Identify a broken stream nozzle
9. Demonstrate the proper use of a broken stream nozzle
10. Demonstrate the proper care and maintenance of a nozzle
11. Demonstrate disassembly and reassembly of a nozzle

## INSTRUCTIONAL RESOURCES

Lecture, Delmar Chapter 11, Practical





**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Nozzles &amp; Fire Streams</b>	Section:	<b>24</b>
----------	-----------------------------------	----------	-----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Review Delmar Chapter 11		
Demonstrate use of a fog nozzle		
Demonstrate use of a solid stream nozzle		
Demonstrate use of a master stream nozzle		
Demonstrate assembly of a given nozzle		
Identify proper pressure for all nozzles		
Demonstrate care and maintenance of nozzles		

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Loss Control</b>	<b>Section:</b>	<b>25</b>

**NAME** \_\_\_\_\_

**GOALS**

The PFF shall be able to identify the need for loss control and be able to demonstrate the methods used for loss control.

**EXPECTATIONS**

The PFF shall be able to explain the importance for loss control. The PFF shall be able demonstrate a variety of salvage cover folds and rolls. The PFF shall be able to deploy salvage covers using one and two person methods. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. Review Delmar Chapter 20
2. Identify the need and methods for loss control
3. Demonstrate the care and maintenance of equipment used in loss control
4. Demonstrate the methods of preparing salvage cover for storage
5. Demonstrate the methods of deploying a salvage cover
6. Demonstrate the methods of constructing a water chute
7. Demonstrate the method of constructing a catchall

**INSTRUCTIONAL RESOURCES**

Lecture, Delmar Chapter 20, Practical





**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Loss Control</b>	Section:	<b>25</b>
----------	---------------------	----------	-----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Review Delmar Chapter 20		
Identify equipment used for loss control		
Identify care and maintenance of equipment		
Fold/roll a salvage cover		
Deploy a salvage cover		
Construct a water chute		
Construct a catchall		

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Fire Control</b>	<b>Section:</b>	<b>26</b>

**NAME** \_\_\_\_\_

**GOALS**

The PFF shall be able to describe considerations for suppressing structure, vehicle, dumpster, and wildland fires. This shall include, but not be limited to, life safety, type of fuel, hazards, type of attack, resources available, topography, and weather.

**EXPECTATIONS**

The PFF shall be able to describe all considerations for the attack and suppression of a vehicle, dumpster, wildland, and structure fire. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. SOP Section 8 Review as applicable to this topic
2. Review Delmar Chapter 19
3. Understand considerations for fire attack to determine if an offensive or defensive attack is to be used
4. Understand and explain direct, indirect, and combination attack
5. Understand and explain attacking a vehicle fire
6. Understand and explain attacking a dumpster fire
7. Understand and explain attacking a wildland fire
8. Understand and explain attacking a structure fire

**INSTRUCTIONAL RESOURCES**

Lecture, Department Internal Website, Delmar Chapter 19, Practical





**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Fire Control</b>	Section:	<b>26</b>
----------	---------------------	----------	-----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
SOP Section 8 Review		
Review Delmar Chapter 19		
Describe an offensive attack		
Describe a defensive attack		
Describe a direct attack		
Describe an indirect attack		
Describe a combination attack		
Describe a vehicle fire attack		
Describe a dumpster fire attack		
Describe a wildland fire attack		
Describe a structure fire attack		

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Live Burn Practical</b>	<b>Section:</b>	<b>27</b>

**NAME** \_\_\_\_\_

**GOAL**

The PFF shall participate as a team member and a team leader in a series of live fire scenarios under the direct supervision of WFRD personnel. The PFF is expected to be able to function as a team member and a team leader to successfully mitigate these scenarios. WFRD personnel are to provide the PFF with instruction, guidance, and assistance on what is expected during each scenario. WFRD personnel are to ensure the safety of all participating members.

**EXPECTATIONS**

The PFF shall participate as a team member and a team leader to successfully mitigate a series of live fire scenarios chosen by WFRD personnel. Scenarios are to cover, but not be limited to, search and rescue, fire attack with an extinguisher, fire attack with a hand line, ventilation, and Mayday in relation to structural fires, vehicle fires, ground cover fires, and communications. WFRD personnel are to ensure the safety and accountability of all personnel involved throughout the scenarios as well as the proper use of ICS. WFRD personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. SOP Section 5, 6, 8, 12 Review as applicable to this topic
2. Perform a scene size up
3. Deploy/direct the necessary equipment and/or personnel to successfully mitigate the scenario(s)
4. Operate as a team member to successfully mitigate the scenario(s)
5. Operate as team leader to successfully mitigate the scenario(s)

**INSTRUCTIONAL RESOURCES**

Lecture, Department Internal Website, Practical





**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Building Construction</b>	Section:	<b>28</b>
----------	------------------------------	----------	-----------

**NAME** \_\_\_\_\_

## **GOALS**

The PFF shall become familiar with materials and their characteristics used in building construction. The PFF shall be able to identify types and styles of building construction. The PFF shall be able to explain the effects that fire has on different building materials. The PFF shall be able to identify signs of dangers of building construction and building collapse.

## **EXPECTATIONS**

The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

## **OBJECTIVES**

1. Review Delmar Chapter 13
2. Identify commonly used building materials and their characteristics
3. Identify types of building construction and their advantages/disadvantages
4. Explain the effects of fire on given building materials
5. Identify sign and dangers of building collapse

## **INSTRUCTIONAL RESOURCES**

Lecture, Delmar Chapter 13, Practical





**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Building Construction</b>	Section:	<b>28</b>
----------	------------------------------	----------	-----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Review Delmar Chapter 13		
Identify building materials		
Identify types of construction		
Identify signs of collapse		
Identify target buildings		

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Alarms &amp; Suppression Systems</b>	<b>Section:</b>	<b>29</b>

**NAME** \_\_\_\_\_

## GOALS

The PFF shall be able to identify and explain the function and operation of the components of a fire alarm system and a fire suppression system. The PFF shall be able to demonstrate methods for securing an alarm system and suppression system that has been activated. The PFF shall be able to demonstrate methods of connecting to a fire department connection (FDC).

## EXPECTATIONS

The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

## OBJECTIVES

1. Review Delmar Chapter 12
2. Identify and explain the function(s) of the components of a fire alarm system
3. Identify and explain the function(s) of the components of a fire suppression system
4. Explain the methods for securing an alarm and a suppression system
5. Demonstrate the proper method(s) for connecting to a FDC

## INSTRUCTIONAL RESOURCES

Lecture, Delmar Chapter 12, Practical





**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Alarms &amp; Suppression Systems</b>	Section:	<b>29</b>
----------	---	----------	-----------

**NAME** \_\_\_\_\_

TASK	COMMENTS	COMPLETED BY / DATE
Review Delmar Chapter 12		
Identify alarm system components		
Identify alarm system operations		
Identify suppression system components		
Identify suppression system operations		
Explain securing an alarm system		
Explain securing an activated suppression system		
Demonstrate connecting to a FDC		

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Extrication</b>	<b>Section:</b>	<b>30</b>

**NAME** \_\_\_\_\_

**GOAL**

The PFF shall become familiar with the equipment carried for extrication purposes and the uses/limitations of that equipment. The PFF shall to able to identify scene hazards and safety considerations at extrication scenes. The PFF shall be able to demonstrate the uses of extrication equipment carried.

**EXPECTATIONS**

The PFF shall be able to identify tools and equipment carried for the purpose of extrication. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. Identify extrication tools and equipment
2. Identify safety considerations on an extrication scene
3. Explain patient management considerations including rescue vs. recovery
4. Explain and demonstrate vehicle stabilization and cribbing
5. Explain and demonstrate the use of hand tools for extrication
6. Explain and demonstrate the use of pneumatic tools for extrication
7. Explain and demonstrate the use of hydraulic tools for extrication
8. Explain and demonstrate the use of air bags
9. Explain and demonstrate automobile glass removal
10. Explain methods for removing the patient from a vehicle

**INSTRUCTIONAL RESOURCES**

Lecture, Pactical



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Extrication</b>	Section:	<b>30</b>
----------	--------------------	----------	-----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Identify extrication tools and equipment		
Explain safety considerations		
Explain patient management		
Demonstrate vehicle stabilization		
Demonstrate use of hand tools		
Demonstrate use of pneumatic tools		
Demonstrate use of hydraulic tools		
Demonstrate use of air bags		
Demonstrate glass removal		
Explain methods of pt removal		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



<b>Subject:</b>	<b>Evidence Protection</b>	<b>Section:</b>	<b>31</b>
-----------------	----------------------------	-----------------	-----------

**NAME** \_\_\_\_\_

**GOAL**

The PFF shall be familiar with the signs and indications of an incendiary fire. The PFF shall understand the importance of protecting and preserving evidence.

**EXPECTATIONS**

The PFF shall understand the signs and indications of an incendiary fires and the importance of preserving evidence for the Fire Marshall. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES:**

1. SOP Section 13 Review as applicable to this topic
2. Describe observations and signs that indicate an incendiary fire
3. Describe methods of protecting evidence at the scene of a possible incendiary fire

**INSTRUCTIONAL RESOURCES**

Lecture, Department Internal Website

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
SOP Section 13 Review		
Signs of an incendiary fire		
Methods of protecting evidence		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



<b>Subject:</b>	<b>Hazmat Awareness</b>	<b>Section:</b>	<b>32</b>
-----------------	-------------------------	-----------------	-----------

**NAME** \_\_\_\_\_

**GOAL**

The PFF shall be familiar with and able demonstrate the proper use of the Emergency Response Guidebook.

**EXPECTATIONS**



The PFF shall be able to demonstrate the proper use of the Emergency Response Guidebook. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. SOP Section 5, 10 Review as applicable to this topic
2. Review Delmar Chapters 24-30
3. Explain and demonstrate proper use of the Emergency Response Guidebook
4. Review WFRD Hazmat Capabilities

**INSTRUCTIONAL RESOURCES**

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
SOP Section 5, 10 Review		
Review Delmar Chapters 24-30		
Demonstrate use of ERG		
Review WFRD Hazmat Capabilities		

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Street &amp; Hydrant Locations</b>	<b>Section:</b>	<b>33</b>

**NAME** \_\_\_\_\_

**GOAL**

The PFF shall become familiar with all City of Winchester streets and be able to pass a written and verbal street test. The PFF shall become familiar with hydrants located within the City of Winchester and be able to pass a test with a satisfactory score.

**EXPECTATIONS**

The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. Review Delmar Chapter 9
2. Learn the names and locations of all City of Winchester streets
3. Given a blank map of the City of Winchester be able to name all the streets on the map
4. Be able to verbally or in writing give a detailed route of travel to any city street given a starting location, taking into consideration safety and travel time
5. Be able to give the location of the closest fire hydrant from a given location (i.e. target building, address, intersection, etc.)

**INSTRUCTIONAL RESOURCES**

Lecture, Department Internal Website, Delmar Chapter 9, Practical



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Street &amp; Hydrant Locations</b>	Section:	<b>33</b>
----------	---------------------------------------	----------	-----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Review Delmar Chapter 9		
Identify all City streets		
Map desirable route to City streets		
Identify City fire hydrants		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



<b>Subject:</b>	<b>EMS Clearance</b>	<b>Section:</b>	<b>34</b>
-----------------	----------------------	-----------------	-----------

**NAME** \_\_\_\_\_

**GOAL**

The PFF shall become cleared to operate as the AIC (at the appropriate certification level) on EMS calls at their level of certification.

**EXPECTATIONS**

The PFF shall be able to complete all required skills and paperwork outlined in The Lord Fairfax EMS Council and/or the WFRD precept program to be cleared to operate as the AIC (at the appropriate certification level) on EMS calls. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVE**

1. To complete all skills and paperwork required to be cleared to operate as the AIC (at the appropriate certification level) on EMS calls as outlined in The Lord Fairfax EMS Council and/or the WFRD precept program

**INSTRUCTIONAL RESOURCES**

Practical

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Complete skills and paperwork per LFEMSC and/or WFRD precept program		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>EVOC</b>	Section:	<b>35</b>
----------	-------------	----------	-----------

**NAME** \_\_\_\_\_

**GOAL**

The PFF shall review and be familiar with the standards and safety practices set forth in EVOC. The PFF shall apply all standards and safety practices while operating any WFRD vehicle.

**EXPECTATIONS**

The PFF shall understand and practice the standards and safety practices as established by EVOC. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. SOP Section 7 Review as applicable to this topic
2. Review and understand EVOC curriculum
3. Apply standards and practices outlined in EVOC

**INSTRUCTIONAL RESOURCES**

Lecture, Department Internal Website

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
SOP Section 7 Review		
Review EVOC curriculum		
Practice Skills ( If Needed )		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Apparatus Driving Policies</b>	Section:	<b>36</b>
----------	-----------------------------------	----------	-----------

**NAME** \_\_\_\_\_

**GOAL**

The PFF shall become familiar with Winchester Fire and Rescue Department’s policies and procedures relating to driving and maintenance of emergency apparatus. The PFF will accomplish this through review of WFRD policies available via the WFRD website.

**EXPECTAIONS**

The PFF shall review, become familiar with, and understand WFRD policies and procedures pertaining to driving and maintenance available on WFRD website. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.



**OBJECTIVE**

1. SOP Section 7 Review as applicable to this topic

**INSTRUCTIONAL RESOURCES**

Lecture, Department Internal Website

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
SOP Section 7 Review		

	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Ambulance Driver Clearance</b>	<b>Section:</b>	<b>37</b>

**NAME** \_\_\_\_\_

**GOAL**

The PFF shall become familiar with Winchester Fire and Rescue Department’s policies and procedures relating to driving and maintenance of emergency apparatus. The PFF will train in non-emergency and emergency modes and test for competency in driving emergency apparatus, in order to be released as an operator.

**EXPECTATIONS**

The PFF shall be able to complete all these tasks in order be released as an emergency operator. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. SOP Section 7 Review as applicable to this topic
2. The PFF will understand and be able to perform daily, weekly, monthly, quarterly, and annual checks and maintenance of emergency apparatus
3. The PFF will perform non-emergency driving and maintain a journal (see attached) in order to gain a better understanding of the apparatus which they will be operating
4. The PFF will complete a driving operations competency evaluation with a satisfactory score in order to be released as an emergency driver

**INSTRUCTIONAL RESOURCES**

Lecture, Department Internal Website, Practical



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



<b>Subject:</b>	<b>Ambulance Driver Clearance</b>	<b>Section:</b>	<b>37</b>
-----------------	-----------------------------------	-----------------	-----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
SOP Section 7 Review		
Perform different checks of apparatus		
Non-emergency driving		
Driver Competency		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Ambulance Driver Clearance</b>	Section:	<b>37</b>
----------	-----------------------------------	----------	-----------

## AMBULANCE DRIVING CHECKOFF

NAME \_\_\_\_\_

<b>DRIVING HABITS</b>		
	Starts off smoothly	
	Brakes Smoothly	
	Appropriate speed for road conditions	
	Proper use of signals, mirrors, seat belts	
	Appropriate cornering	
	Proper backing (use of spotter)	
	Attention to hazards (intersections, trees, vehicles)	
	Overall Safety	
<b>DRIVER KNOWLEDGE</b>		
	Knows where going	
	Apparatus placement	
	Apparatus familiarity	
<b>OPERATIONS</b>		
	Smooth control operation	
	Proper spotting of vehicle	
	Knowledge of equipment	
	Overall safety	

**1 = NEEDS IMPROVEMENT    2 = GOOD    3 = EXCELLENT**

Comments

---



---



---





---



---



	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Pumper Driver Clearance</b>	<b>Section:</b>	<b>38</b>

**NAME** \_\_\_\_\_

**GOAL**

The PFF shall become familiar with Winchester Fire and Rescue Department’s policies and procedures relating to driving and maintenance of emergency apparatus. The PFF will train in non-emergency and emergency modes and test for competency in driving emergency apparatus, in order to be released as an operator.

**EXPECTATIONS**

The PFF shall be able to complete all these tasks in order be released as an emergency operator. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. SOP Section 7 Review as applicable to this topic
2. The PFF will understand and be able to perform daily, weekly, monthly, quarterly, and annual checks and maintenance of emergency apparatus
3. The PFF will perform non-emergency driving and maintain a journal (see attached) in order to gain a better understanding of the apparatus which they will be operating
4. The PFF will complete a driving operations competency evaluation with a satisfactory score in order to be released as an emergency driver

**INSTRUCTIONAL RESOURCES**

Lecture, Department Internal Website, Practical



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



<b>Subject:</b>	<b>Pumper Driver Clearance</b>	<b>Section:</b>	<b>38</b>
-----------------	--------------------------------	-----------------	-----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
SOP Section 7 Review		
Perform different checks of apparatus		
Non-emergency driving		
Driver Competency		



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Pumper Driver Clearance</b>	Section:	<b>38</b>
----------	--------------------------------	----------	-----------

## PUMPER DRIVER CHECK OFF

NAME \_\_\_\_\_

<b>DRIVING HABITS</b>		
Starts off smoothly		
Brakes Smoothly		
Appropriate speed for road conditions		
Proper use of signals, mirrors, seat belts		
Appropriate cornering		
Proper backing (use of spotter)		
Attention to hazards (intersections, trees, vehicles)		
Overall Safety		
<b>DRIVER KNOWLEDGE</b>		
Knows where going		
Apparatus placement		
Apparatus familiarity (controls, gauges)		
<b>PUMP OPERATIONS</b>		
Smooth control operation		
Proper spotting		
Proper engine pressure for hose		
Pump panel knowledge/ familiarization		
Overall safety		

**1 = NEEDS IMPROVEMENT    2 = GOOD    3 = EXCELLENT**

Comments

---



---



---





---



---



	<b>City of Winchester Fire &amp; Rescue Department PROBATIONARY TRAINING MANUAL</b>		
<b>Subject:</b>	<b>Hydraulic &amp; Pump Operations</b>	<b>Section:</b>	<b>39</b>

**NAME** \_\_\_\_\_

**GOAL**

The PFF shall become familiar with Winchester Fire and Rescue Department’s policies and procedures relating to hydraulics. The PFF will train in non-emergency and emergency modes and test for competency the use of hydraulic pumps in order to be released as an operator.

**EXPECTATIONS**

The PFF shall be able to complete all these tasks in order be released as an emergency operator. The station personnel are responsible for ensuring that the PFF is competent in these objectives through teaching, mentoring, and explaining the importance of the objectives. Once the PFF has completed these objectives in a satisfactory manor, the competencies will be evaluated and a recommendation will be made to move to the next set of objectives.

**OBJECTIVES**

1. SOP Section 5, 8 Review as applicable to this topic
2. The PFF will understand and be able to perform daily, weekly, monthly, quarterly, and annual checks and maintenance of hydraulic pumps
3. The PFF will perform non-emergency pump evolutions and maintain a journal (see attached) in order to gain a better understanding of the apparatus which they will be operating
4. The PFF will complete a hydraulics operation competency evaluation with a satisfactory score in order to be released as an emergency driver

**INSTRUCTIONAL RESOURCES**



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Hydraulic &amp; Pump Operations</b>	Section:	<b>39</b>
----------	--	----------	-----------

**NAME** \_\_\_\_\_

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
SOP Section 5, 8 Review		
Perform different checks of apparatus		
Non-emergency pump evolutions		





**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:

**Review and Clearance**

Section:

**40**

## **REVIEW & CLEARANCE**

### **GOAL**

To review all of the training material and skills that have been completed to determine if the PFF is adequately prepared to be released as a fully operational member of the WFRD. Have the PFF complete a feedback form.

### **OBJECTIVES**

1. Review completed training materials
2. Review completed skills
3. Complete feedback

### **INSTRUCTIONAL RESOURCES**



**City of Winchester  
Fire & Rescue Department  
PROBATIONARY TRAINING MANUAL**



Subject:	<b>Review and Clearance</b>	Section:	<b>40</b>
----------	-----------------------------	----------	-----------

## **REVIEW & CLEARANCE**

**NAME** \_\_\_\_\_

The PFF and their supervisor(s) shall review and discuss all material and skills completed by the PFF to determine if the PFF is prepared to be released as a fully operational member of WFRD.

<b>TASK</b>	<b>COMMENTS</b>	<b>COMPLETED BY / DATE</b>
Review material		
Review skills		
Complete feedback form		

