



# Winchester Fire and Rescue

FIRE, RESCUE & HAZARDOUS MATERIALS

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## TRAINING BULLETIN TB-11001

TO: Probationary FF Michael Bender (WFRD615)  
Probationary FF Matthew Atkins (WFRD616)  
All Fire Department Personnel

FROM: Scott Kensinger, Operations Captain

RE: **Work/On the Job Training Schedule**

DATE: January 3, 2011 (Updated 1/11/2011)

Welcome to the Winchester Fire & Rescue Department. The next several months of your schedule will be devoted to training and evaluating your knowledge and skills. Your first week will be spent in the office and then you will be assigned a station to complete your training. All of your training should be logged into the Firehouse reporting software as well as in your training manual. The supplied "Firefighter Training Manual" shall be used for all training lessons and skills.

**To All Department Personnel:** It is the goal of the Department to train new Probationary Firefighters to be an effective member of this department so he or she can be a valuable asset to our community. Each person is to be trained so they can serve/perform as a BLS/ALS Provider, Ambulance Driver/Operator, Firefighter, Driver/Pump Operator. In addition, they need to understand the duties and responsibilities of an operational firefighter within our Department. It is up to all of us to assist in this goal.

During their training period, please allow each to perform as AIC on EMS calls and ensure the proper documentation is completed as such. At no time are personnel permitted to enter into IDLH atmospheres. A decision of this status will be made once they are assigned to their respective station and have completed the proper sections of the recruit training manual. Please make sure that ALL log forms are completed.

Please contact a career officer or me if you have any questions.

**Objective for January 10 to January 13:**

<b>Monday</b>	1/10/11	0700 to 1400	9 hours	Station 6
Chief Cullers		Section 1 – Department Introduction		
Beth Sivills		Section 2 - Administrative		
Capt. Kensinger		Section 3 – Operational Introduction Section 4 – Department Policies		
<b>Tuesday</b>	1/11/11	0700 to 2000	13 hours	Station 6 & 4
Jeremy Luttrell, Asst. FM		(AM) Section 8 – Inspections, Investigations and Public Education Section 29 – Building Construction Section 30 – Alarms and Suppression Systems Section 32 – Protecting Evidence		
Report to Station 4		CPR Update/Station Orientation (1400-2000)		
<b>Wednesday</b>	1/12/11	0700 to 2000	13 hours	Station 6 & 1
ECC Personnel		Section 7 – Emergency Communication Center Atkins 0800-1200, Bender 1300-1700		
Report to Station 1		1700-2000 Station Orientation		
<b>Thursday</b>	1/13/11	0900 to 2200	13 hours	Station 2
City Hall 4 <sup>th</sup> Floor		Orientation 0900-1130		
Report to Station 2		Fit Testing/Station Orientation (1300-2200)		

**Objectives for January 17 to January 21:**

<b>Monday</b>	1/17/11	0700-1900	12 hours	Station 5
Sgt. Mintschenko		Section 16 – Self Contained Breathing Apparatus		
City Hall 4 <sup>th</sup> Floor		Valuing Diversity 1330-1630		
<b>Tuesday</b>	1/18/11	0700-1900	12 hours	Station 5
Sgt. Orndorff		Section 13 – EMS (BLS) Section 14 – EMS (ALS) Section 6 – Incident Reporting		
<b>Thursday</b>	1/20/11	0700-1900	12 hours	Station 2
Lt. Yost		Section 10 – Communications Section 11 – Safety & Survival Manual		
<b>Friday</b>	1/21/11	0700-1900	12 hours	Station 4
Sgt. Baker		Section 15 – Personal Protective Equipment		

**Objectives for January 24 to January 28:**

<b>Monday</b>	1/24/11	0700-1900	12 hours	Station 4
<b>City Hall 4<sup>th</sup> Floor</b>		<b>Ethics – 0900-1200</b>		
Sgt. Baker		Section 20 – Forcible Entry		
<b>Wednesday</b>	1/26/11	0700-1900	12 hours	Station 1
Lt. DeHaven		Section 19 – Rescue Section 18 – Ropes and Knots FIT TESTING and PT EVALUATION		
<b>Thursday</b>	1/27/11	0700-1900	12 hours	Station 4
Sgt. Baker		Section 17 – Portable Fire Extinguishers		
<b>Friday</b>	1/28/11	0700 to 1900	12 hours	Station 2
Lt. Yost		Section 12 – Fire Behavior Timesheets Due		

**Objectives for January 31 to February 4:**

<b>Monday</b>	1/31/11	0700-1900	12 hours	Station 1
FF Gray		Section 26 – Loss Control Section 27 – Fire Control		
<b>Tuesday</b>	2/1/11	0700-1900	12 hours	Station 5
Sgt. Mintschenko		Section 24 – Fire Hose Section 25 – Nozzles and Fire Streams		
<b>Wednesday</b>	2/2/11	0700-1900	12 hours	Station 4
Sgt. Baker FF Amtower		Section 23 – Water Supply		
<b>Thursday</b>	2/3/11	0700 to 1900	12 hours	Station 2
Lt. Yost (Lead Instructor) Lt. DeHaven (1403 Compliance) “A” Shift		Section 21 – Ladders Section 22 – Ventilation <b>Section 27 – Live Burn Practical (1300-1700)</b>		

**City Required Training**

You have been registered to attend the required classes listed below. Department uniform is required for each class attending. Please log all training in the Firehouse software.

Date	Time	Class
1/13/2011	0900-1130	Orientation
1/17/2011	1330-1630	Valuing Diversity
?????	1330-1530	Fish! Philosophy
2/7/2011	1400-1500	Safety Manual
2/7/2011	1500-1600	Environmental Management System
3/1/2011	1400-1700	Quality Customer Service
3/9/2011	1300-1500	Preventing Workplace Violence
4/6/2011	0900-1200	Ethics
4/19/2011	0900-1100	Understanding Sexual Harassment
6/23/2011	1500-1600	Substance Abuse Awareness
?????	?????	Command Spanish