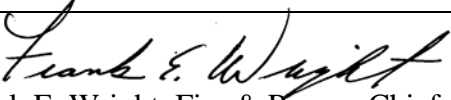




APPARATUS & EQUIPMENT INFORMATION

SUBJECT	Early Defibrillation Service
REFERENCE NUMBER	AP-06-07
EFFECTIVE DATE	January 01, 2006
Signature of Approval	 Frank E. Wright, Fire & Rescue Chief

**TO: All Fire and Rescue Department Personnel
All Emergency Communications Center Personnel**

FROM: Capt. Frank Moore

The Department has received notification from the Virginia Office of EMS that the **Winchester Parks and Recreation Department** recently registered with that agency as an early Defibrillation Service (EDS). This means that the parks and recreation department has purchased an Automated External Defibrillator (AED) and trained a number of its personnel in its use. The AED will be located in the main office of the Recreation Complex (by the Indoor Pool) in the **War Memorial Building, 1001 E. Cork St.**

As the primary EMS response for that location, it is important for all personnel to realize that an AED may be used at the site before arrival of our units. If this occurs, the responding crew should receive a Patient Care Incident Report from the EDS personnel on the scene. The EDS three-part report is not the same PPCR form used by many licensed EMS agencies.

The parks and recreation department is the third local group to register as an Early Defibrillation Service, joining the Joint Judicial Center, 5 North Kent St., and Lear Corporation, 181 Battaile Drive, in their efforts to preserve life for persons in their facilities. Attached you will find an up-dated list of the EDS locations in the city. Please be sure to insert a copy of this on the apparatus and in the station for quick reference.

As other organizations in the City become registered as Early Defibrillation Services, you will be kept advised by a similar memorandum. Please feel free to contact me if you have any questions regarding specific responsibilities and requirements that these groups had to meet to become Early Defibrillation Services.

A copy of this information has also been forwarded to the Emergency Communications Center for inclusion in the CAD system.

Address	Business	Location
181 Battaile Drive	Lear Corporation	First Aid Room
1001 E. Cork St.	Winchester Parks & Recreation	Main office of the recreation complex (by the indoor pool) in the War Memorial Building
5 N. Kent St.	Joint Judicial Center	On south wall of main corridor, ground floor